CSS Committee Meeting - Minutes

Location:	**Hybrid**
Date:	**Monday 16th November**
Time:	**14:00 GMT**
Attendees:	**Joe Adams (JA) (Chair), Henry Thomas (HT) (Minuting), Idris Evans (IE), Albert Waldron (AW), Harry Wake (HW), Anna Charleton (AC), George Tong (GT), Tyler King (TK), Evie Wilson (EW), Jacob Swales (JS), Day Jones (DJ), Saf Rahman (SR), Sofiia Rog (SoR), Ayati Shah (AS)**

1 Apologies — JA

2 Adoption of Previous Minutes — HT

- Unanimous adoption of previous minutes

3 Matters Arising — All

- **Valyfy Meeting**
  - Still need to collect evidence this week, IE will do this
- **Matt Leeke's suggestion of larger quiz**
  - Awaiting response from quiz soc

4 Past Events — All

- **Pub**
  - IE suggests bringing earplugs in case people want them
  - HW suggests different pub or different day to avoid loud music
  - Bristol Pear suggested for two weeks time
  - **Action EW:** Book Bristol Pear for Friday 27th at 20:00
- **CSS Run**
  - Not much feedback on t-shirts, but turnout may not be large enough for t-shirts
  - HW suggests increasing turnout before ordering t-shirts
- **Python Workshop**
  - **Action JA:** Make slides for workshop
    - **Action completed**
  - 8 or 10 people overall
  - Mostly data science masters students, they enjoyed it

- **Pair Programming workshop**
    - Good workshop with good turnout
    - Snacks went down well
    - Madasar's advertising worked well

5 Future Events (*standing item)* All

- **Break;**
    - **Action DJ:** Buy the items in advance of break;
        - **Action pending**
    - If winter graduation is Thursday, JA won't be there
    - SR, TK will be there
- **Winter Graduation**
    - If winter graduation is Friday, JA needs someone else to be there
- **Christmas Meal**
    - **Action AW:** Contact the Green Man on the 14th with food options
        - **Action completed**
    - Tickets sold out on Thursday
    - HT sent over second email with extra non-food ticket and costs for the invoice
    - Need to make place cards
    - Reminder email 1-2 week(s) before with directions and what to do if you can't make it
    - **Action AC:** Design place cards for it
    - **Action JA:** Reminder email
- **Ball**
    - **Action SoR & GT:** Look around for some options for hosting the ball
        - **Action in progress**
    - No updates
    - JA suggests reaching out to Burlington to ask about cheaper alcohol options, and to contact the council house about the costs
    - HW suggests contacting multiple more to get a good selection of options
- **Trip**
    - Potential date on a Saturday at some point in March
    - TK says it was the 28th of February last year
    - AstroSoc trip was 14th March last year
    - HT will confirm if AstroSoc are happy with that date range and then we can contact Jodrell Bank
    - Usually aim for roughly 100 tickets
    - **Action HT:** Discuss with AstroSoc committee
        - **Action completed**

        - AstroSoc happy to collaborate on it
    - **Action EW:** Discuss with oStem committee about a different collab with them
        - **Action in progress**
    - No ideas proposed just yet
- **Teasoc collab**
    - This Friday 13:00-15:00
    - DocSoc might come but not confirmed
    - No location confirmed yet
    - AC suggests bringing stickers to advertise the society
    - HW, SR, EW will be there
- **Other events**
    - **NQ64**
        - **Action TK:** 2 week announcement
            - **Action completed**
        - **Action TK:** 1 week announcement
        - Need to remember earbuds
    - **Bot-a-thon**
        - **Action DJ:** Make publicity
            - **Action completed**
        - This weekend
        - Labs booked 10:00-17:00
        - Sunday whole slot for hackathon part
        - Saturday depends on how long Matty thinks it will take
        - **Action DJ:** Message Matty in handover to ask about times
        - TK suggests an option theme, JS suggests a very broad theme
        - Can order pizza on the day
        - DJ, JA, Matty can probably judge on the Sunday
        - TK, SR, AS planning to participate
        - DJ asks if we want snacks and drinks for both days
        - JA says we should recommend people bring their own water at least
    - **Sponsor events**
    - **Bar Crawl**
        - **Action GT:** Look into bar crawl
            - **Action in progress**
        - TK doesn't think going to clubs on the bar crawl isn't a good idea, and that some people he has spoken to would prefer not to go if it's predominantly clubs
        - AW says a lot of the same places as last year wouldn't be a good idea as most of them weren't great, also some of the stops were too quick

        - HT says that the Harborne run is another option: https://www.barcrawl.co.uk/pubcrawl.aspx?Crawl=8943
        - Planning to move the date back to the 3rd December to give the guild time to approve it
        - Need to work out t-shirts, £6.25 for white; £7.25 for colours if vodbull make it for us
        - Need to finalise the route and get the RA sorted
        - Stewards:
            - HW
            - AC
            - GT
            - Maybe more depending on number of attendees
        - **Action GT:** Check how many stewards are needed
            - **Action pending**
    - **Cheese soc collab**
        - **Action GT:** Reach out to cheese soc for alternate dates
            - **Action in progress**
    - **Workshops**
        - **Amrit Workshop**
        - **Lua & Roblox Workshop**
            - In semester 2
        - **More Python Workshops**
            - Advanced workshop possible in semester 2
    - **Ice Skating**
        - Tickets on sale, 17/25 sold
    - **PhD Info Session**
        - JS will do reminder when the timetable is finalised
        - 3 confirmed speakers so far
    - **Esports collab**
    - **Bouldering event**
        - WhatsApp group created
        - 25th November 16:30-18:30
    - **TeX Talks**
        - JA will reach out to PhD students with industry contacts
    - **Committee Social**
        - Options on the discord
    - **Karaoke**
        - **Action AS:** Look around for possible venues
            - **Action completed**
        - Options:
            - The Goose, monday nights
            - Bullring:

        - Toca social (6 people, £48 an hour)
        - Ming Moon
        - Lane7
    - **Karting**
        - **Action SoR:** Find information about this
            - **Action completed**
        - Can book times for a large group, £42.56 per person
        - Capital Karts - £26 per person

6 Sponsor/Industry Update (*standing item)* HW

- **Pipeline and active discussions**
- **Action HW:** Double check the guild have received payment from all our sponsors
    - **Action in progress**
- **Action HW:** Reach out to companies that get a slot on the newsletter and ask them what they want on it.
    - **Action in progress**

7 Finance Report *(standing item)* IE

- **Most recent statement balance: £ 4,145.51**
- **Actual working balance: £ 3,125.96**
- **Pending incomings**
    - **Memberships**
    - **Guild open day funding**
    - **Ice skating tickets**
    - **Capital One pizza reimbursement**
    - **DB Sponsorship**
- **Pending outgoings**
    - **Football booking**
        - Being chased by the guild for the 4th November, but awaiting Habiba for the payment to go through
    - **Ice skating booking**
    - **New key**
    - **Xmas meal payment**
- **VAT**
    - IE will follow up on certain payments not having VAT attached when specified as including VAT
- **EPS Community Fund**
- **Guild Sem 2 Grant**
- **Valyfy lost funds**

8 EDI Report (*standing item)* SR

- November - Men’s mental health month

- 19th November - International men's day
- **Action SR:** Post for 19th including both
- December 4th - Hanukkah
- AC suggest talking to Wendy for a women's event

9 Committee Suggestions (*standing item)* All

- **Meccha Chameleon**
  - Some sort of game night(s) over christmas, meccha chameleon included
- **CSS Xmas Jumpers**

10 Any Other Business (*standing item)* All

- **Minecraft Server**
- **Tex bot changes**
  - **Action JS:** Organise discussion outside meeting and plan the potential changes
    - **Action in progress**
- **Hoodies**
  - Design discussion - committee vote returned going back to the previous design
  - Suggestions made to combine parts of the two designs to improve them
- **Committee shirts/hoodies**
  - **Action JA:** look at options
    - **Action pending**
- **CSS Running tops**
  - **Action HW:** Gauge interest for tops on Tuesday's run. If there's sufficient interest then contact a few companies for quotes, including Bludog.
    - **Action cancelled**
- **PhD Grad stickers (Todd's suggestion)**

Actual start time	14:02 BST
Actual end time	14:56 BST
Duration	0 hours 54 minutes