

CSS Committee Meeting - Minutes

Location:	Hybrid (LG23 + Discord)
Date:	Friday 1st May
Time:	18:00 BST
Attendees:	Matty Widdop (MW) (Chair), Marcus Gustafsson (MG) (Minuting), Joe Adams (JA), Lee Alabaster (LA), Misha (MiG), Jacob Swales (JS), Albert Waldron (AW), Henry Thomas (HT), Tyler King (TK), Idris Evans (IE), Anna Charleton (AC), Harry Wake (HW), Mahima (M), Toby Landells (TL), Day Jones (DJ), Rohit Jose (RJ), George Tong (GT)

- 1 Apologies MW
 - Sumeet Brar
 - Maddy Lardner
- 2 Adoption of Previous Minutes MG
 - Unanimous adoption of previous minutes
- 3 Matters Arising All
 - **Hoodies**
 - **ACTION AW: Complete merch request**
 - Action pending
 - **ACTION MW: Email Banana Moon for quote**
 - Action pending
 - Design Competition:
 - **ACTION RJ: Prepare templates of designs**
 - Action completed
 - Colour:
 - Majority of votes were for a change of colour
 - Suggestions:
 - Green and Blue
 - Purple and Lilac
 - Purple and White
 - Midnight Blue and White
 - None of these colours are on the website
 - MiG suggests that if we can get a CSS-adjacent colour available
 - **Action RJ: Make a mockup with the colours on the website that look good**

- Jet Black/Purple
- Jet Black/Kelly Green
- Jet Black/Sapphire Blue
- Oxford Navy/Hawaiian Blue
- Zipped vs Unzipped
 - MW reports that more colours available for pullovers
 - AW asks what the ratio of hoodies were bought last year
 - MW reports that we sold 24 pullovers and 16 zipped
 - DJ comments that the pullovers look better but the zipped are more practical

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| 4 | Committee Handover <ul style="list-style-type: none"> ● Drive Transfers <ul style="list-style-type: none"> ○ ACTION TL: Find drive transfer script at some point <ul style="list-style-type: none"> ■ Action carried forwards ○ ACTION Old Committee: Transfer your files to the CSS account ● Welcome New Committee! <ul style="list-style-type: none"> ○ Congratulations! ○ ACTION new committee: Read the wiki (Link in handover) ○ Action new committee: Complete code of conduct, safeguarding and GDPR training ○ ACTION new committee: Send your GitHub details to Matty ○ ACTION new committee: Add your details and photo (doesn't have to be your face) to the PR on GitHub ○ MW comments that once you are guild approved, you will gain access to the drive and vaultwarden | All |
| 5 | Past Events <ul style="list-style-type: none"> ● AGM <ul style="list-style-type: none"> ○ MW comments that the AGM had too much pizza but otherwise went smooth | All |
| 6 | Future Events (<i>standing item</i>) <ul style="list-style-type: none"> ● Break; <ul style="list-style-type: none"> ○ 2pm - 4pm - Starting w/c 19th January fortnightly ○ Next is 2nd week after Easter ○ LA reports drinks are lacking ○ MG suggests checking use by dates ○ MiG and TL are free ● CSS Plush Making <ul style="list-style-type: none"> ○ MW reports we got a grant for £100 for materials ○ MW comments that we are quite late in the year and would need a crocheter to help run it ○ MW suggests that we buy the supplies with the grant this year and keep them for next year ○ MW reports there is a list of materials in one of the channels | All |

- **ACTION JA: Ask ML if they are happy to buy from HobbyCraft**
 - **PUB**
 - Starting 3rd week after Easter
 - Trial for one week to see attendance
 - **ACTION MiG: Book a table for 20**
 - **Winterbourne**
 - 13:00 on Wednesday 6th May
 - **ACTION MiG: Create Activity, submit pre-prepared socials RA**
 - **Action completed**
 - **BBQ**
 - Friday 22nd May provisional
 - **ACTION MW: Create activity and create and submit RA**
 - **Action Complete**
 - MW comments that the event is traditionally free entry and bring your own food
 - MW comments we no longer have the bbqs from last year
 - **ACTION RJ: Create publicity for Friday at the latest**
- 7 Sponsor/Industry Update (*standing item*) AB
- **UK CBT**
 - No updates
- 8 Finance Report (*standing item*) OB
- **Most recent statement balance: £**
 - **Actual working balance: £**
 - **Pending incomings**
 - Memberships
 - Ball tickets
 - SoCS Bletchley
 - Christmas Meal SoCS
 - Alcohol SoCS
 - **Pending outgoing**
 - Pizza
 - PowerBank
 - Greggs
 - Photographer hire
 - Photobooth hire
 - Blue-Tac
 - birmingHack food
 - Stickers
 - Ikea Plushies
- 9 EDI Report (*standing item*) LA
- **Pride Month**
 - **ACTION LA: Think of event**
 - **Action pending**

- **Inclusion Event (6th May)**
 - **ACTION LA: Reach out and see if we can get involved**
 - **Action carried forwards**

10 Committee Suggestions (*standing item*) MG
 ●

11 Any Other Business (*standing item*) All

- **Thigh Highs**
 - **ACTION RJ: Research thigh highs**
 - **Action carried forwards**
- **TeX Earrings Merch**
 - **ACTION SB: Investigate**
 - **Action carried forwards**
- **Committee Jumpers:**
 - Move forward once we have hoodie design
- **New emoji competition**
 - **ACTION SB: Compile list of lesser-used emojis**
 - **Action cancelled**

Actual start time 18:18 BST
Actual end time 19:08 BST
Duration 0 Hours 50 Minutes