

# CSS Committee Meeting - Minutes

Location:	Hybrid (LG23 + Discord)
Date:	Friday 6th March
Time:	17:00 GMT
Attendees:	Sumeet Brar (SB) (Chair), Lee Alabaster (LA) (Minuting), Maddy Lardner (ML), Misha (MiG), Toby Landells (TL), Deji (D), Amrit Bhogal (AB)

- 1 Apologies MW
  - Marcus
  - Joe
  - Matty
  - Albert
  
- 2 Adoption of Previous Minutes MG
  - Unanimous adoption of previous minutes
  
- 3 Matters Arising All
  - **Earplugs**
    - Matty is not here
  - **Hoodies**
    - **ACTION AW: Complete merch request**
      - Action Carried Forward
    - **ACTION ML: Create Insta post for design competition**
      - Action Complete
    - **ACTION ML: Create submission form**
      - Action Complete
    - ML has emailed the school to put an email out
  
- 4 Committee Handover All
  - **Drive Transfers**
    - **Action TL: Find drive transfer script at some point**
      - Action Carried Forward
  
- 5 Past Events All
  - **League Tournament**
    - SB says they think the prizes have been collected
  - **EGM**
    - **ACTION MG: Submit minutes**

- **Action completed**
- **Imitation Game Movie Night**
  - **ACTION MW: See if we can get TV time**
    - **Action Carried Forward**
  - LA said we need to email the TV guy
  - It's in the emails
- **Bletchley Park**
  - MG reports they had a decent enough time, people were punctual arriving for the bus home
    - MiG agrees
  - LA says pictures are in the drive
  - SB says we sold less than expected

6 Future Events (*standing item*)

All

- **Break;**
  - 2pm - 4pm - Starting w/c 19th January fortnightly
  - SB says that MW has put things in the cupboard
  - ML says we need more variety
  - SB suggests the multipack
  - ML says we should get clips to help preserve food
- **Cross Platform Objective C Workshop**
  - **ACTION AB: Submit pre-prepared RA**
    - **Action Carried Forward**
  - **ACTION AB: Find a date that works for him (with time for 2 weeks publicity)**
    - **Action Carried Forward**
- **Bad Film Collab (hackers)**
  - Thursday 19th: Hackers
  - Friday 20th: Mario Kart
  - **ACTION MG: Confirm with Bad Film**
    - **Action completed**
  - MG reports that publicity has been created
    - It has also gone out
  - MG reports that RA, Activity and Room Booking have been submitted along with OOH form
  - MG has asked Todd to extend booking to cover setup from 18:00 to 19:00
    - Todd is going to try and get someone to do it for us since he can't do it himself
- **CSS Plush Making**
  - **ACTION OB: Do a grant application for materials (in round 3)**
    - **Action carried forwards**
  - ML asks if people would turn up to it now since its been a long time
  - MiG says we shouldn't do it in exam season
  - ML says we should look at doing more events like this to target

women

- SB agrees
- ML is going to email Jacque (idk how to spell it) to see if we can do something with them and use their money

- **Hackathon**

- **ACTION D + AB: Reach out to potential sponsors**
  - They sent out some emails the other day
  - LA asks if there is enough time for the guild to sign a contract
  - ML says the guild process for contracts is bad
  - SB says if we are going to find something it has to be very soon
  - We have got no responses
  - AB has talked to matt leeke about it but gone nowhere
- **ACTION OB + D: Write-up how we are meeting our goals for culture fund and reply**
  - **Action Complete**
  - It has been submitted
- **ACTION D: Buy lanyard straps**
  - **Action Complete**
  - The wallets have also been bought
  - ML says to ask people to give them back after since they're expensive
  - SB says we should steal lanyards from the school
- **ACTION D: Upload budget to drive**
  - **Action Complete**
- Theme
  - Last year was 'Building Foundations'
  - MG has suggested 'Building Outwards' and 'Scaling Up'
  - D doesn't have any ideas
  - SB says it needs to be abstract so people can make something from it
  - Sb says last year people make a programming language with a floorplan with the theme 'Building Foundations'
  - ML suggests doing something with something dead in the past and bringing it back to life
    - Something like 'resurrection'
    - Make it sound good for linkedin so people want to do it next year
    - Good free publicity as well
  - ML says it will help up put our name out there to help for the future
    - 'Make it pizzazzy'
- Challenges
  - We need to come up with challenges

- Last year, the main challenges were ‘Best overall’ and ‘Best newcomer’
    - And we (CSS) did a ‘most fun’ hack challenge
    - SB suggests one where it was looking good then it all went to shit
    - ML says that we should give as many awards as possible without diminishing people doing well
    - ML says we should do certificates
      - ML can make them for the sunday
  - Prizes
    - We need prizes for each of the challenges
    - AFNOM prizes
    - SB says that we need 4 of each prize
    - ML asks how much the first place prize would cost
      - SB suggests an upper limit of £100
    - ML says we don’t need to keep to themes because of budget
    - Suggestions:
      - Figurines
      - Jelly cats
  - Events/workshops run throughout the day need to be added to the schedule
    - Cup stacking
      - Some people think this might be speed stacking
      - Usually done by hackathons uk
  - Opening & closing slides need to be updated with all of the above
    - Just needs updating with specifics
    - Can be done closer to the day if needed
  - Meeting with Hackathons UK
    - On monday
    - To get contract sorted
    - Teams meeting
    - Deji will put the link for it in the discord now
- **Ball**
  - Slide
    - Shown in AI1 and DDS
    - **Action MiG: Do a second year lecture**
  - **ACTION ML: Update wristbands and tickets**
  - **ACTION MW: Print posters**
    - **Action Complete**
    - ML put them up around the building
  - ML says we should put something on the instagram story every once in a while
  - ML asks if we can extend ticket sales
    - SB reports that we can probably extend non-food tickets

- ML suggests asking members of staff
    - SB thinks it wouldn't be a bad idea
    - Suggests a poll
    - SB sat next to staff at the maths ball
  - **PUB**
    - We had 9 people last time
    - Expected because of reading week
    - People didn't mind about if we wanted to change or not
    - MiG suggests just staying at the soak
    - Not sure if AW has booked it for next week
    - **Action MiG: Ask AW if he has booked it yet**
  - **Winterbourne**
    - Last year it was during the revision week before exams
    - MiG will handle the forms for this
  - **AGM**
    - AGM period is from Sunday 1st March to Sunday 24th May 2026
    - We are going to do it after easter
    - Need to pick a date and a room
    - ML suggests mentioning it a bit before easter
      - SB agrees
      - Say something at the ball and hackathon
      - SB says matty will probably wack it in his speech
- 7 Sponsor/Industry Update (*standing item*) AB
- A new sponsorship doc has been put in the sponsorship channel
    - **ACTION AB: Do PR for website updates**
      - **Action Carried Forward**
- 8 Finance Report (*standing item*) OB
- **Most recent statement balance: £idk**
  - **Actual working balance: £idk**
  - **Pending incomings**
    - Memberships
    - Bletchley Tickets
    - Ball tickets
    - Culture fund grant (bletchley)
  - **Pending outgoings**
    - Pizza
    - Drinks
    - Movie Popcorn
    - Coach hire
    - Blue-tac
    - Break;
- 9 EDI Report (*standing item*) LA
- **International Women's Day**

- 8th March
- **ACTION LA: Write post**
  - **Action Carried Forward**
- **Eid**
  - **19th-20th**

**10** Committee Suggestions (*standing item*) MG

- **N/A**

**11** Any Other Business (*standing item*) All

- **Thigh Highs**
  - **ACTION RJ: Research thigh highs**
    - **Action Carried Forward**
  - ML suggests getting rid of thigh highs
- **TeX Earrings Merch**
  - **ACTION SB: Investigate**
    - SB says that they aren't that expensive
- **Committee Jumpers:**
  - ML says we will look at them once we have the hoodie design
- **New emoji competition**
  - **ACTION SB: Compile list of lesser-used emojis**
    - **Action Carried Forward**
  - LA looked at them last year
  - Look at the old channel
- **Minutes**
  - **ACTION MG: Upload**
    - **Action completed**

**Actual start time**      17:16 GMT  
**Actual end time**      17:58 GMT  
**Duration**              0 Hours 42 Minutes