

CSS Committee Meeting - Minutes

Location:	LG23
Date:	Tuesday 25th March
Time:	17:00 GMT
Attendees:	Adi Agarwal (AA) (Charing), Leonardo Bishop (LB) (Minuting), Holly Packer (HP), Marcus Gustafsson (MG), Matty Widdop (MW), George Barrell (GB), Nial Dixon (ND), Joe Adams (JA), Evie Wilson (MW)

- 1 Apologies HP
 - Apologies received from Sumeet Brar, Sabrina Ahmad
- 2 Adoption of Previous Minutes LB
 - Minutes unanimously adopted
- 3 Matters Arising All
 - There were no matters arising
- 4 Past Events
 - **birmingHack**
 - General consensus is that it went well
 - LB has created a document with thought:
 - ☰ Lessons learned for a future birmingHack
 - People believe the check-in / check-out system did not really work - there needs to be a better solution for this
 - MW reports security wasn't briefed
 - Mo from CS has requested a debrief meeting
 - EW, as an attendee, thought the event went well
 - MW reports that not all attendees ID cards worked on the main doors
 - MG enjoyed the CTF and collaborating with AFNOM
 - MG believes we should consolidate where we get food from - underestimated how much work it would take to get it from Costco
 - He believes it might be worth getting a Costco membership to be able to further utilise it
- 5 Future Events (*standing item*) All
 - **break;**
 - No update to report

- **Movie night where we watch Shrek 2** (26th March, 7pm)
 - GB reported that this event is now approved
 - MG and EW has volunteered to help pop the popcorn
 - GB asked when to start preparing
 - MG: “The earlier the better”
 - AA: “Don’t fucking minute that”
- **STEM karaoke** (27th March)
 - **Action LB: Make Discord publicity**
 - **Action carried forwards**
 - HP asked who is going to this
 - EW: “Maybe”
- **CSS x DocSoc** (28th March)
 - **Action RJ: Make publicity**
 - RJ reports this is half done
 - **Action carried forwards**
- **Annual General Meeting** (2nd April)
 - **Action HP: Make Discord publicity**
 - **Action completed**
 - **Action everyone (who hasn’t yet done it): Write committee role description**
- **CSS Ball 2025** (4th April)
 - **Action AA: Make Discord publicity**
 - **Action completed**
 - **Action HP: Write email to attendees**
 - **Action completed**
 - **Action MW: Ask the Guild to extend the non-food ticket sales**
 - **Action completed**
 - HP asked when we should order paper tickets and wristbands
 - LB was unaware this was happening
 - **Action EW: Order paper tickets and wristbands**
 - AA wants to change ticket sales closing date from the 27th to the 31st
 - LB, MW, HP believe we need the time
 - GB doesn’t think it will benefit us
 - MW suggested playing it by ear
 - **Action AA: Write ticket sales extended publicity**
 - **Action RJ: Check Ball inventory**
 - **Action SB: Chase Matt for DJ expenses**
- **EPS Trophy** (formerly Sports Day)
 - 🤖 No updates to report
- **BBQ**
 - MW reports we have to hire a BBQ from the Guild, have to be supervised by staff, and have two members of the committee complete food safety training
 - MW believes the Guild are happy with “bring your own food”

- MW reports the original date, Saturday 31st May, is unavailable
 - **Action MW: Tentatively book another date**

- 6 Sponsor/Industry Update (*standing item*) MG
 - MG reports The Trade Desk are keen on doing an “open day” for CSS members during summer
 - General consensus is they should do it another time

- 7 Finance Report (*standing item*) MW
 - **Most recent statement balance: £8,450.08**
 - **Actual working balance: £1,471.31**
 - **Approximate remaining SoCS budget: £2700**
 - **Pending incomings**
 - Ball Tickets
 - Memberships
 - **Pending outgoings**
 - Ball Expenses
 - birmingHack expenses
 - TeX Plush expenses
 - BBQ Expenses (Soon™)
 - **Thigh Highs**
 - **Action SA: Find the sacred Thigh High people**
 - **Action carried forwards**
 - **TeX plushies**
 - **Action AA: Follow up with Fearne**
 - **Action completed**
 - Fearne reports the material price has increased £100

- 8 EDI Report (*standing item*) SA
 - No updates to report

- 9 Committee Suggestions (*standing item*) LB
 - **Restrict staff from seeing year chats**
 - **Action MW: Ask the Guild if this is something we can actually do**
 - **Action carried forwards**
 - **Action RJ: Acknowledge the suggestion**
 - **Action completed**
 - **Allowing members to have a pink (or multicoloured) role**
 - MW believes the suggestion actually was to change the Member green colour to something else (not have several colours)
 - The decision was made to vote on whether the colour should be changed at the AGM

- 10 Any Other Business (*standing item*) All
 - **Epic Prank for April 1st**
 - AFNOM Jacob suggested swapping AFNOM’s and CSS’s Discord

names

- The meeting was concluded 18:03

Actual start time 17:02 GMT

Actual end time 18:03 GMT

Duration 1 hour and 1 minute