

CSS Committee Meeting - Minutes

Location:	LG23
Date:	Wednesday 23rd October
Time:	18:30 BST
Attendees:	Holly Packer (HP) (Chairing), Lee Alabaster (LA) (Minuting), Adi Agarwal (AA), Marcus Gustafsson (MG), Sai (S), Rohit Jose (RJ), Leonardo Bishop (LB)

- 1 Apologies received from HP
 - Sumeet Brar
 - Shay Patel
- 2 Adoption of Previous Minutes LA
 - Unanimous adoption of previous minutes
- 3 Matters Arising All
 - **Emoji Competition**
 - We are behind on when we wanted to start
 - HP asked MW about this
 - He didn't really want to purge many of them apart from company ones
 - HP reports that we don't have enough slots
 - HP suggests that we shouldn't run this since we wouldn't have enough slots
 - AA asks about making a guild grant for this
 - LB says that we need a really good reason for this
 - HP reports that we could make this part of second semester grants
 - AA asks about looking at the lowest used emojis
 - HP reports that it isn't really possible
 - HP suggests that we should come back to this later
 - HP asks if we should look at doing another discord based event
 - AA reports that if we have emojis with less than like 50 times used we could probably just get rid of them
 - AA asks about inviting a bot to check
 - HP doesn't like the idea of this
 - **Action RJ: Look at a discord bot to track emojis used**
 - HP suggests that if we do purge some emojis we could run this

later on

- **CSS Website**

- MW brought up some issues on the page that we should try to do
- LB knows about them but might not have time for it
- HP reports that they are an 'events' page and an expectations page
 - LB reports that they are not high priority right now

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Past Events (*standing item*)

All

- **Cream Tea**

- HP reports that it went quite well
- HP suggests that AA was right that scones ran out of scones
- LA forgot about clotted cream
- LA reports that we ran out of jam but it was later on
- AA reports that the line was quite long at the start
 - Can't do too much about that
- AA liked that the queue for the tea and the scones were separate
- HP asks about the expenses
 - LA reports that we are waiting on the guild to approve them

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Future Events (*standing item*)

All

- **Lua Workshop**

- Thursday 24th October
- Sloman Lounge has been booked for 5pm
 - Tried to change to ug04 but couldn't
 - Trying to get Y3-G29 instead
 - LB has told Tom we aren't gonna be in ug04 anymore
 - LB reports that we should have someone in Sloman telling people to go to Y3-G34 instead
 - LA suggests that he could do it
 - RJ reports that a poster would probably be fine
 - **Action S: Make a poster for Sloman for this**
- HP reports that Amrit has mostly made the presentation and it is also open source
- There will be a second workshop the week after (31st october)
 - Will also hopefully be in Y3-G29
- Amrit also wants to run a third workshop
 - Probably around C
 - Wouldn't be until late novemberish

- **break;**

- Every Friday 1-3pm
- Going ahead as usual
- LA reports that he might not be able to do both halloween quiz and break;
- AA suggests that we could do a bulk shop of drinks and stuff so

we don't need to buy more in the near future

- Buy a lot of things at once
- AA knows that cupboard space would be an issue
- LA doesn't mind bulk buying things

- **Halloween Quiz**

- Friday 25th October
- HP reports that we still need to decorate the atrium
 - AA thought that socs did it
 - MG reports that we have always done it
- MG reports that we need to print out sheets and whatnot
 - He will send the pdf tonight
- MG reports that he is WFH so can help set up
- MG suggests just slapping a pdf on discord
 - This might just be easier
 - MG reports that having the questions earlier won't help too much
 - MG says that it would be one per round
- **Action LB: Print out the round answer sheets**
- MG will also make a spreadsheet ahead of time for tracking results
- HP asks about judges for costumes
 - RJ, MG are happy to judge
 - AA asks about criterias
 - MG reports that it might be too complicated
 - It needs to be a very quick turnaround
- HP reports that we finally have a catering form for this!!
 - No Joes pizza!
- MG reports that Todd cant stay the whole time for drinks
 - This is fine we can stop drinks when he goes
 - MG suggests telling people about final drinks 15 mins before he leaves

- **EGM**

- Wednesday 6th November
- HP won't be able to chair
 - But can she table?
- Y3-G34 has been booked
- **Action EG, SP, TB: Email Ophelia about stepping down**
 - EG and SP has done this
 - HP is not sure if TB has yet
- We have opened the website for nominations today
 - We have 3 people running already
 - HP thinks we should have more people running closer to the date
- HP reports that we need to put the posts up for each role soon
- We need more celebrations

- We can get these closer to the date
 - AA asks if we are giving pizza/soft drinks
 - We are not
- **NQ64**
 - Thursday 7th November
 - Just need to do an RA and then we pull up
 - LA contacted them the other day
 - NQ64 said we can 'try' to just show up
 - It will be a one in one out system
 - HP reports that publicity for this is due soon
 - LB says we should put it out saturday
 - LB doesn't mind doing it
 - **Action LB: Publicity**
 - **Action SB: Contact NQ64 about what IDs they accept**
 - LA had a look and they only take driving licence and passport
- **Movie Night**
 - Wednesday 13th November
 - University House G12
 - 2 week publicity will have a vote
 - 1 week publicity is the final decision
 - RA has been approved
 - Catering form is tbd
 - External speaker forms have all been approved
 - MG has started putting together info for publicity
 - MG has volunteered to do publicity
 - He has also complimented LBs template
 - MG says someone will need to buy popcorn at some point
 - MG has some at his house but they are out of date
- **Bouldering**
 - Provisionally Saturday 16th November
 - **Action S: Talk to depot about the new date and let them know**
 - They said its busier at midday
 - Later on might be fine
 - HP suggests that it is dark later on which isn't ideal
 - RJ suggests that its a somewhat long walk to the station
 - Most people think that we should do it afternoon-ish
 - **Action S: Do the activity on the dashboard**
- **Video game social**
 - Possible collab with VGS or esports
 - No early plans for this
 - VGS has not responded
 - SB has not talked to anyone at esports
 - HP will ping him later
- **Python Workshop**

- Friday 22nd November
- Probably at midday-ish
- UG04 might work but it depends on when labs are
 - If not book a room in Y3
- **Action LA: Check timetables for this**
- **Action RJ: Create Activity on the dashboard**
- **Pub Crawl** 🍺
 - Saturday 30th November
 - Current planned route:
 - Start at mulligans
 - TBD
 - Brasshouse
 - TBD
 - End at Snobs (maybe unofficially)
 - SB wants to think about this more
 - Maybe scout them out
 - AA suggests spoons
 - We can't book anything for them so probably not
 - HP reports that you can't submit the bar crawl notice on the dashboard
 - **Action AA: Have a look for the bar crawl notice**
 - Most likely on canvas
 - Shirts
 - HP suggests we would just go with the normal CSS shirts
 - LB likes the shirts but reports it's also a lot of effort
 - There has been a panic for the past couple years
 - LB reports that we need a route before we design shirts
 - HP suggests that if we over-order we can keep it as a time capsule
- **Christmas Meal**
 - Thursday 5th December
 - Green Man have let us have a rainbow lasagne as a vegan option instead of the 'festive' one
 - We are now officially going with Green Man
 - LB reports that they were very hard to reach
 - Took like 13-14 calls
 - Somehow not worse than the country girl
 - MW has done the budget
 - HP reports that we should do publicity for this at some point soon
 - Maybe announce it during the EGM
 - HP reports that tickets will go off sale on the 20th november
- **Discord Botathon**
 - Sunday 15th December
 - HP has had a look at dates for this
 - HP suggests maybe moving it a week forward (7-8th)

- HP reports tickets for christmas meal would go off of sale before publicity for this
 - It might work out
- HP reports that we need to let Matt know
- LB reports that we would need staff in the lab since its the weekend
 - This would be very difficult
- HP asks about security
 - LB reports that we wouldn't need it
- RJ has got card access!
 - This is very unrelated but yippee :)
- HP reports that prizes would most likely be raspberry pi/arduino
 - LB asks about if we still have arduinos
 - LA thinks we still do
- HP asks about how long it would run for
 - LB reports that it would most likely be around 8 hours as a guesstimate
- HP reports that we would need a catering form and an RA
- **TNMoC**
 - Ask MW if anything needs to be done
 - **Action MW: Chase up on the budget**
 - Action Carried Forward
- **Hackathon**
 - Provisioned for the week before easter break
 - **Action HP: Contact Hackathons UK if you have time**
 - Action Carried Forward
 - **Action LB: Ask the school if we can actually have accommodation**
 - Action Complete
 - No response yet
- **CSS does Taskmaster**
 - Provisionally planned for sem 2
 - Potentially have teams of 5
 - **Potential tasks:**
 - Redacted
 - RJ thinks we should just give it some time
 - It is quite far away and planning could end up being a waste
- **Sports Day**
 - There is multiple socs interested
 - Provisioned for end of semester 2
 - SB reports they have spoken to multiple societies
 - Chem Eng
 - PPS
 - EcoRacing

- He suggests organising it at week 10 or 11 of next semester
 - Include a combination of classic sports day events, e.g. egg & spoon race, sack race, etc.
- **AlgoSoc Collab**
 - Ashprit messaged HP tonight asking about a collab
 - 👍
 - Ashprit said he would like it to be in mid november
 - HP is not sure about how busy we are then
 - LB doesnt mind if they are doing the planning
- **CSS Ball 2024**
 - HP thinks it is worth looking at venues now
 - HP reports that council house was nice
 - AA also suggested a venue a while ago
 - AA reports that Medball has a lot of first aiders
 - This is because they get a shit ton of wine
 - **Action RJ: Look at locations for the ball**
 - LB made a list 2 years ago
 - HP can also help out

6 Sponsor/Industry Update (*standing item*) MG

- **Trade Desk**
 - **Action MG: Chase our contact**
 - No reply
- **Next year sponsors**
 - Redacted

7 Finance Report (*standing item*) MW

- We have no m :(
- **Most recent statement balance: £N/A**
- **Actual Working Balance: £N/A**
- **Pending incomings**
 - Memberships
- **Pending outgoings**
 - Lots
 - Cream Tea
 - Break stuff
- **Thigh Highs**
 - **Action RJ: Look into custom thigh high prices**
 - Action Carried Forward
 - RJ reports that if we buy them in bulk (50ish units) it would be like £5 pp
 - AA doesn't think we would sell 100 thigh highs
 - RJ reports that lots of the companies are targeted at other big companies
 - We would maybe have to negotiate a price with them
 - RJ thinks that <7 pound is a good price

- Action changed to RJ
- **TeX plushies**
 - Kate is fine with this
 - Fearne has added buttoholes!!
 - AA knew about this beforehand
 - It is very funny
 - Someone else has been added to the channel to help out with Fearne
 - HP suggests we should just let Fearne get on with it
- **Pride Stickers**
 - **Action MW: Order more**
 - Action Carried Forward

8 EDI Report (*standing item*) TB

- Diwali on 31st October
- **Action AA: Make an announcement for Diwali**

9 Committee Suggestions (*standing item*) LA

- **CSS watches minecraft parkour civilisation**
 - MG reports that an external speaker form may be rejected
 - They don't like youtube videos
 - LA asks if we can try ask the guild
 - Silence
 - It's not gonna happen :(
- **We need a bell**
 - Air raid siren could also work
 - MG asks what we need a bell for
 - HP says pizza
 - We have matty to shout out for pizza
 - Don't need it

10 AoB (*standing item*) All

- N/A

11 Date of Next Meeting HP

- **Next Meeting: Wednesday 30th October**
- **Start: 18:38**
- **End: 20:00**
- **Duration: 1 hour 22 minutes**