

CSS Committee Meeting - Minutes

Location:	LG23
Date:	Wednesday 9th October
Time:	18:30 BST
Attendees:	Holly Packer (HP) (Chairing), Lee Alabaster (LA) (Minuting), Leonardo Bishop (LB), Rohit Jose (RJ), Marcus Gustafsson (MG), Shay Patel (SP), Trinity Barson (TB), Matty Widdop (MW), Sai (S)

- 1 Apologies received from HP
 - Sumeet Brar
- 2 Adoption of Previous Minutes LA
 - Unanimous adoption of previous minutes
- 3 Matters Arising All
 - **BCU Friend**
 - The poll results are in:
 - We are letting him come to events still
 - We spoke to Ophelia about him
 - She said it was fine
 - Ask him to get membership though
 - S asks about who we should let in
 - Maybe have a policy about it
 - LB doesn't want to check everyone's student id from every uni
 - **Meeting with Ophelia**
 - This was yesterday
 - Was quite good
 - Main things discusses was catering forms, future events and the bcu person
 - Lots of people have had issues with catering forms + room bookings
 - We asked about film night and it was 'fine'
 - MW thinks Joes pizza is shit
 - HP says it is only a last resort
 - **Plates and stuff**
 - **Action AA: Buy plates, cups, napkins**
 - Action Complete
 - Had some issues with delivery

- Fuck evri
- **Action S: Buy gloves**
 - Delivery has been delayed to the 14th
 - We aren't giving pizza out until the 25th anyway so it's fine
 - LB asked if they are feelers
 - They are not

4

Past Events (*standing item*)

All

- **First Year Mixer**
 - HP wasn't there
 - MW and LB said it was good
 - RJ had a mac and cheese pizza
 - It was good but spenny
 - HP asked about capacity
 - There was a bit more people than expected but many people went to installfest
 - RJ suggests mentioning where in Joes we are
 - We were right at the back
- **Pub Night** 🍷
 - HP thinks it went pretty well
 - About 100 people which is good
 - RJ mentions accessibility in the soak isn't good if there is a lot of people
 - Still better than the other options (bristol + goose)
 - MW mentioned that it clashed with ju jitsu and another society
 - LB says it would be rammed anyways since its friday of week 1
 - LB mentioned that it was a good closer for week 1
 - HP says it would be better than Ming Moon

5

Future Events (*standing item*)

All

- **Break;**
 - Starting from Friday 2-3pm
 - We're doing it this week now
 - LA will buy things from sains
 - HP asks about napkins
 - RJ mentions that we have kitchen roll
 - We also don't have any cups
 - LB mentions asking Tom about cups if needed
 - HP mentions buying temp stuff if they don't arrive on time
 - Ophelia wasn't too worried about it not being accepted on the dashboard
- **Cream Tea**
 - In debating hall
 - Friday 18th

- We will need an RA
 - RA is done
- Don't need a catering form
- **Action HP: Do the RA**
 - **Action Complete**
- HP has made a list of supplies we need in the channel
 - We will need Jam, Scones, milk (not oat), emergency cups
- We will be treating this as a special break;
- TeaSoc have some mugs but we have encouraged people to bring their own
- We have a 75 quid grant for this
- HP suggests doing a headcount next week to see how many people will go
- **Lua Workshop**
 - Should be happening on the 24th october
 - Hopefully in Sloman from 5pm onwards
 - HP suggests asking SoCS for permission
 - HP doesn't remember who to ask
 - MW said to just email Tom/Todd
 - **Action S: Email Tom or Todd about booking Sloman**
 - Amrit also wants to run a Lua/C workshop afterwards
 - We will need an activity on the dashboard for this as well
 - **Action TB: Create an activity on the dashboard for another workshop**
 - Amrit also wants to run a third workshop
 - Probably around C
 - Wouldn't be until late novemberish
 - HP reports that his lua workshop is written in lua which is cool
- **Event Ideas**
 - **NQ64** - Planned for November
 - It was quite easy last time
 - Just an RA and then we pulled up
 - HP suggests we should let them know we are going
 - We have an old RA in the drive
 - Needs to be changed to the new format
 - Basically copy+paste it
 - If there are any issues blame MG
 - **Action SP: Do the RA for this**
 - LB asks when we wanna do this
 - Provisioned to 9-11th nov
 - LB suggests doing it during consolidation week (week before)
 - Maybe the 7th instead
 - HP says it would be a fun post-EGM social
 - LB will stick it in the calendar

- **Video game social** - possible collab with VGS
 - No early plans for this
 - HP reports they have had issues with room bookings
 - It would be nice to collab with them for something
 - Seems like a good idea overall
 - MW asks if its sloLAN with extra steps
 - LB thinks it would be nice to do some mario kart/smash tourney (some sort of gaming tourney)
 - **Action HP: Reach out to VGS**
 - Would maybe need limited slots
- **Movie Night** - catering form issues would block pizza
 - Popcorn is cheaper and easier
 - Not sure if we would need a catering form
 - MG could prepare films and stuff
 - **Action MG: Prepare some films**
 - He has found some films
 - Options in the discord channel
 - 2 week publicity would have a vote
 - Those are locked in a week before
 - MG has submitted forms
 - We have asked for Music Room G-12
 - Wednesday 13th November
 - LB will put a reminder for publicity on the calendar
 - MG says someone will have to buy popcorn
 - He will not be able to help prepare it though
- **Bouldering**
 - Either weekend or during the week
 - Would be busier on the weekend
 - **Action S: Reach out to Depot Climbing**
 - S has found an email to ask about this
 - It is part of our annual RA so not an issue
 - HP thinks 20/30 would be a good amount
 - HP reports that it isn't too busy during the day
 - S asks if people will be paying for their own entry
 - They will
 - We need someone to make an activity for this
 - **Action TB: Create an activity on the dashboard**
- **Golf thing?**
 - We got something on insta at some point apparently
 - Keep it as an option
 - Maybe in the future if we are stuck
- **Emoji Competition**
 - We have a thread but should probably make a channel for it
 - MW suggests just copying the channel from the years before
 - HP asks if we have any left stickers in the server

- We nearly ran out of boosts but LA boosted it
 - We don't have much anyway
 - **Action MW: Check which emojis we can get rid of**
- **Halloween Quiz**
 - Channel has been created
 - Draft Catering Form has been made
 - It has been submitted
 - Annual RA covers this
 - **Action AA: Buy Blahaj x6**
 - HP will maybe buying them now bc they are out of stock for delivery
 - They might be back in stock
 - HP is going Milton Keynes (unfortunately) and can get them there if not
 - Get the small one
 - Costume Prize
 - Aftonsparv (ikea animal)
 - We have some decorations in the cupboard
 - Issue for later
 - Tom has emailed about drinks for this
 - We will be giving out alcoholic drinks as well
 - HP needs to reply
 - **Action LB: Publicity**
 - RJ says LBs publicity is really good
 - Fanks xoxoxo -LB
- **EGM**
 - 6th November
 - HP won't be able to run it
 - Will be at the meeting after
 - Need to do publicity 2 weeks in advance for sufficient notice
 - 23rd October
 - Will need to book a room
 - Probably somewhere in Y3
 - HP has looked at rooms
 - HP thinks we are expecting about 30ish maybe more
 - LB reports that all rooms in Y3 would be fine
 - LB also suggests using Murray (opposite socs)
 - Also better accessibility
 - **Action HP: Book a room in Murray**
 - EGMs can be done through the pre prepared social RA
 - MG suggests putting EGMs in the annual RA
 - MW says we are not allowed
 - We need more celebrations
 - We can get these closer to the date
- **CSS does Taskmaster**

- Provisionally planned for sem 2
- HP reports that there is a lot of planning involved
- Potentially have teams of 5
- **Potential tasks:**
 - Redacted
- If anyone has any more ideas put them here
- **Action RJ: Talk to Nerdsoc + Sober Socials about their last event**
 - There are notes in the discord from the meeting
 - Would be nice to have a break in between
 - They usually run this after their agm so they have more people
 - HP suggests running this before that so we don't clash with them
 - We should have enough people on cmt to help out
 - We got more ideas from the meeting
 - Redacted
 - If anyone is creative pls come up with things
- **Pub Crawl** 🍺
 - Pub(s) 👍
 - LB and SB was talking about this the other day
 - Didn't like the alchemist
 - With the harbourne one there is nowhere to go after
 - HP suggests testing the route before doing it
 - LB reports SB came up with some route
 - **Action SB: Make a route for a pub crawl**
 - LB thinks its too much effort to make shirts
 - LB suggests just maybe just wear white shirts
 - People can bring sharpies if they'd like
 - MW says we should have a way of identifying stewards
 - Maybe CSS shirts but everyone has one
 - Maybe have an army of CSS shirts going through the city
 - People do like shirts though
 - They are a pain to make though
 - MW says most of the issue with shirts before was either cost or delivery
 - LB asks about the lead time for bar crawls for approval
 - Noone remembers how long we have to give them
 - LB is in turkey on the weekend of the 22nd so ideally not then
 - LB suggests setting a deadline
 - 29th/30th maybe
 - On a weekend and we don't have anything else on

- **Christmas Meal**
 - 5th December
 - **Action RJ: Confirm with green man**
 - Confirm first before sending deposit
 - We need a ticket form for this
 - Confirm before doing forms
 - The Vegan option has mushroom and alcohol in in
 - Not ideal
 - TB asks about mushrooms
 - They are fine but many people don't like them
 - LB reports that alcohol is not halal
 - The main issue is with the alcohol not the mushrooms
 - If we can find a better place then ideal but probably not
 - RJ has sent an email asking about other options but no response
 - HP says we need to have someone call them soon
 - **Action LB: Ring them up**
 - Ophelia mentioned a list of things other socs have done but not sure if they meant this or pub crawl
 - Once we have a venue confirmed we have a budget and ticket form ready to go out
 - Start publicity in early november
- **Mini-Hackathon (discord botathon)**
 - Last did one in 2021
 - It was a discord botathon
 - HP suggests that lots of people liked this bc more people used discord
 - Could go with this again
 - Lots of people have asked about doing one
 - HP suggests that having the prize be a raspberry pi/arduino
 - Will probably include pizza
 - HP reports that we would probably need some form of workshop beforehand
 - LB asks if Matt could come and give a workshop
 - LB suggests asking him if he wants to come give a talk
 - We can give him a travel subsidy if needed
 - HP thinks its a bit risky having it at the end of term
 - Maybe people would have left by then
 - **Action RJ: Ask Matt if he wants to give a workshop**
 - **Action SP: Set up the dashboard activity**
- **TNMoC**
 - Ask MW if anything needs to be done
 - Apparently the budget is pending approval
 - **Action MW: Chase up on the budget**
 - After this all we need is to do the forms
 - MW has asked tnmoc about insurance bits

- **Hackathon**
 - Invite link is in #links
 - Haven't contacted hackathons uk yet
 - People would ideally be staying in the cs building
 - Need to confirm with the school
 - HP suggests when we get a venue confirmed we can start moving
 - **Action HP: Contact them if you have time**
 - She has found the main partner portal instead
 - We need a confirmed date/location though
 - Probably need sleeping arrangements
 - LB asks if we have asked the school properly about this
 - **Action LB: Ask the school if we can actually have accommodation**
 - Either that or have people just go home
 - As long as we don't have security kick us out its fine
 - Ask if we can have the same rights as pgrs/staff for one weekend
 - Hp reports that after this we can confirm a date/location and do all the forms
 - LB reports that we shouldn't look at anything until we get permission from the school
 - HP asks when we should run it
 - LB says 'some time next semester'
 - Maybe the weekend before easter break
- **Sports Day**
 - HP reports that there are multiple socs interested
 - SB isn't here so cant say too much about it

6 Sponsor/Industry Update (*standing item*)

MG

- **Trade Desk**
 - MG messaged them asking about potential events
 - Our contact hasn't got back yet
 - Moving forward as soon as she gets back
- **Next year sponsors**
 - Redacted

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| 7 | Finance Report (<i>standing item</i>) <ul style="list-style-type: none"> ● There is a possibility that we have m <ul style="list-style-type: none"> ○ We have m! ● Most recent statement balance: £3,727.25 ● Actual Working Balance: £3,781.49 ● Pending incomings <ul style="list-style-type: none"> ○ Membership moneys ○ TTD Sponsor Money ● Pending outgoings <ul style="list-style-type: none"> ○ Lots of pizza ○ Cups and shit ● Thigh Highs <ul style="list-style-type: none"> ○ Action SB: Look into custom thigh high prices <ul style="list-style-type: none"> ■ Action Carried Forward ● TeX plushies <ul style="list-style-type: none"> ○ Waiting on Fearne to come back about the t shirt ○ It would take a lot longer for her to do it ○ HP and her family could maybe help ● LB asks putting the socs budget on the minutes as well so we have a 'total amount' that we can spend <ul style="list-style-type: none"> ○ MW could but says the school budget is more towards specific events ● Action MW: Ask Tom about how much we spent on drinks for BGN | MW |
| 8 | EDI Report (<i>standing item</i>) <ul style="list-style-type: none"> ● TB reports that the next edi thing isnt for a few weeks <ul style="list-style-type: none"> ○ Diwali 31st Oct | TB |
| 9 | Committee Suggestions (<i>standing item</i>) <ul style="list-style-type: none"> ● N/A | LA |
| 10 | AoB (<i>standing item</i>) <ul style="list-style-type: none"> ● TechMids <ul style="list-style-type: none"> ○ They emailed us today asking if we wanted a stand on the 25th october ○ LB asks if anyone actually wants to go <ul style="list-style-type: none"> ■ Not really ■ We tried to talk to companies here before but it didn't really work ■ HP reports that it is still an important connection ■ HP suggests asking for free/subsidised tickets for members ■ Action HP: Email them back | All |

11

Date of Next Meeting

HP

- **Next Meeting: Wednesday 16th October**
- **Start: 18:37**
- **End: 19:51**
- **Duration: 1 hour 14 minutes**