

# CSS Committee Meeting - Minutes

<b>Location:</b>	LG23
<b>Date:</b>	Tuesday 1st October
<b>Time:</b>	19:30 BST
<b>Attendees:</b>	Holly Packer (HP) (Chairing), Lee Alabaster (LA) (Minuting), Leonardo Bishop (LB), Adi Agarwal (AA), Rohit Jose (RJ), Sai (S), Marcus Gustafsson (MG)

- 1 Apologies received from HP
  - Shay Patel
  - Sumeet Brar
  - Ella Gardner
- 2 Adoption of Previous Minutes LA
  - Unanimous adoption of previous minutes
- 3 Matters Arising All
  - **Hacktoberfest**
    - **Action LB: Make publicity**
      - He forgot :skull:
      - We have time it's ok
      - He will probably get it done tomorrow
    - Anyone who opens a PR on one of our githubs and gets it accepted will get a duck
    - We have enough ducks apparently
  - **IBM-z**
    - We got an email from Zia about this
    - The only main concern was the final line on their aims
      - Basically kinda similar to our job
    - They are doing a mainframe thing something idk
    - Apparently it's an official affiliation
    - We aren't sure if they are being paid
    - We should let them know that we don't like it too much
      - Especially the third point
      - Need to email Zia before the 8th October
    - **Action RJ: Email Zia back regarding our dislike of ibm**
- 4 Past Events (*standing item*) All
  - **Final year mixer**
    - It went pretty well

- We didn't have a catering form
- Amount of pizza was good
- LA was very wet
- **Societies fair (guild)**
  - LA accidentally stole HPs tissues
  - **Guild sign-up sheet**
    - The guild gave us a sign up sheet for a newsletter but LA thinks we should send them all an email about joining discord/insta instead
    - Also send a one off about future events
    - **Action LA: Email the people**
- **Ming Moon**
  - The manager brought up the 6% refund fee again
    - 2 years ago we managed to get away without paying it
  - HP died (rip)
  - There was an issue with loading tickets at the station
    - We should tell people to download their tickets before getting to the station next year
  - LB got the early train without everyone else
    - He split everyone up
    - We still got there on time at least
  - TrainLine is 'proprietary soyware'
  - There was a good amount of people - like 50ish
  - Their vegetarian menu was not good
    - Not great with allergies
    - Hesitant to recommend to go back next year
    - Didn't get the numbers to warrant going
    - Is quite spenny these days
  - Next years problem now
- **CS Societies night**
  - MG is very adamant to talk about societies night
  - Too much vegan pizza - ordered 2 but they gave us loads more
    - Depends on how many people there are for if we go for 1 or 2
    - Let papa johns know in advance
      - They moaned at us for ordering too many
    - Pizza was very spenny
    - Maybe get a bit more margarita than garden party in future
  - We ran out of plates, cups, napkins
    - Probably worth bulk ordering them
    - Better than buying them all separately
    - Amazon will probably come next day
    - **Action AA: Buy plates, cups, napkins**
      - We don't need 4000 napkins

- **Action S: Buy gloves**
  - There was a lot more people than expected
  - Having shirts there spiked memberships a lot
    - Might only work if there is a lecture beforehand
  - RJ did a speech in TeX for some reason
    - Was really funny
    - He was too tall though
  - External attendees
    - The guy from BCU came
    - He came to Ming Moon as well
    - They technically shouldn't be here
    - AA thought he shouldn't be allowed at our events
      - Brought up issues with the guild not knowing who they are if they do something wrong
      - MG brought up external attendees in general
      - What would we do if a 50 year old man showed up?
      - LB didn't see any issue with him coming
    - The guild would not probably be happy
    - They are considering becoming an external member
    - We should have a vote to see if we allow them to come to events without being an external member
      - Vote in #committee-general
    - Bring this up with the meeting with Ophelia
- **Postgrad mixer**
  - It went quite well
  - We almost hit the booking limit
    - Had like 26 people
  - Apparently PGRs weren't able to make it due to scheduling
    - LB: "They've gotta like research and stuff"
  - We can reschedule things for PGRs

## 5 Future Events (*standing item*)

All

- **Freshers Week**
  - **EPS Societies Fair**
    - There is a very last minute schedule for the stand
    - This is the last fair
    - Welcome Marquee on the green heart
    - The floor plan is a powerpoint for some reason
  - **1st year mixer**
    - SP + S
    - Wednesday 2nd
    - Plan is for Joes with some alcohol and non-alcohol tables
    - Have a walking train from joes to installfest since we are clashing in the second hour (oopsy)
      - If people want to stay they can
      - RJ doing walking train

- AFNOM have asked if any of us are gonna be at the installfest tomorrow to help out
        - Don't have to but people can if they want
      - We might hit capacity since we nearly did with the PG mixer
      - If it's not raining we can have people outside
      - **Action RJ: Email Joes asking about extra capacity maybe pretty please**
    - **Pub Night** 🍺
      - LA + LB
      - Friday in week one
      - **Action LB: Another Discord announcement**
      - Should be an easy event to manage
        - We don't have to do anything apart from drink
      - Walking train from CS atrium at 6:45
        - AA + RJ should be able to do this
- **Break;**
  - Starting week 3ish from Friday 2-3pm
  - HP is against starting in week 2
  - LB doesn't mind sorting it all out
  - RJ can help out
  - LA can go sains
  - Looks like we are doing it in week 2 :)
- **Hackathon**
  - Invite link is in #links
  - Haven't contacted hackathons uk yet
  - Won't be too big so sponsors won't be a big issue
  - People would ideally be staying in the cs building
    - Need to confirm with the school
  - HP suggests when we get a venue confirmed we can start moving
    - **Action HP: Contact them if you have time**
      - Action Carried Forward
  - Someone asked CSS and AFNOM about a company sponsored hackathon
    - No.
  - MW mentioned something about ZF doing something maybe
    - Would be 'highly based'
  - **Hackathon Subsidy**
    - GUH deadline is soon
    - **Action RJ: Write announcement about subsidy for GUH**
- **CSS does Taskmaster**
  - Provisionally planned for October
    - Probably not anymore maybe idk
    - Like November/sem 2

- Potentially have teams of 5
- **Potential tasks:**
  - **Redacted**
- If anyone has any more ideas put them here
- RJ suggests talking to people who have done this already
- **Action RJ: Talk to Nerdsoc + Sober Socials about last event**
  - They can set up an actual meeting if they want
  - Talk about how to actually do it
  - Need to decide on a time soonish
- **October Event Ideas**
  - We aren't doing too much in October rn
  - It's hard not having a social sec rn
    - Whoever is reading this, you should run for it 😊
  - **NQ64** - Planned for November
  - **Video game social** - possible collab with VGS
  - **Movie Night** - catering form issues would block pizza
    - Popcorn is cheaper and easier
    - Not sure if we would need a catering form
    - MG could prepare film and stuff
    - **Action MG: Prepare some films**
    - Maybe November
  - **Bouldering**
    - Either weekend or during the week
    - Would be busier on the weekend
    - **Action S: Reach out to Depot Climbing**
  - **Golf thing?**
    - We got something on insta at some point apparently
    - Keep it as an option
- **Cream Tea**
  - In debating hall
  - Friday 18th
  - We will need an RA
  - Don't need a catering form
  - **Action HP: Do the RA**
- **Halloween Quiz**
  - Channel has been created
  - Draft Catering Form has been made
    - Went into as much detail as possible
    - Show Ophelia the catering form in the meeting
  - Annual RA covers this
  - Look at prizes for this
    - Maybe make the prizes Blahaj again
    - **Action AA: Buy Blahaj x6**
      - Get the small one
    - Costume Prize

- Whatever we have in the cupboard
    - More ikea animals
    - Aftonsparv (ikea animal)
      - Its cheap and on brand
  - We have some decorations in the cupboard
    - Issue for later
- **EGM**
  - Channel created
  - 6th November
  - HP won't be able to run it
  - Need to do publicity 2 weeks in advance for sufficient notice
    - 23rd October
    - Someone put it in the calendar pls
      - LB has done it
  - Will need to book a room
    - Wont need to be too big
    - Y3 is a good idea
  - Someone gave away the celebrations (naughty)
    - Will need to buy more
- **Christmas Meal**
  - 5th December
  - No complaints
  - **Action RJ: Confirm with green man**
    - Confirm first before sending deposit
    - We can't confirm with the deposit without an official date
    - We are going with the 5th
  - We need a ticket form for this
  - Confirm before doing forms
- **TNMoC**
  - Ask MW if anything needs to be done
    - No?

6 Sponsor/Industry Update (*standing item*)

MG

- **Trade Desk**
  - **Action MG: Look at workshops and bits and bobs they could do**
    - Sent email to our contact
    - Technical workshop might be good before christmas
    - 2nd semester they could do some other interactive sort of workshop
    - See what our contact says
- **Next year sponsors**
  - **Redacted**

- 7 Finance Report (*standing item*) MW
- We might have m (oney but no atty)
  - **Most recent statement balance: £3,324.85**
  - **Actual Working Balance: £3,989.49**
  - **Pending incomings**
    - Membership moneys
    - Maybe TTD sponsor money idk
  - **Pending outgoings**
    - Lots of pizza
  - **CSS Shirts**
    - We have them
    - We have a grant for them
  - **Thigh Highs**
    - No update
    - **Action SB: Look into custom thigh high prices**
      - RJ can send some websites
  - **TeX plushies**
    - Fearne has sent a prototype
    - It looks really good
    - Maybe teeth?
      - Not sure on possibility
      - Ask Fearne
    - Look at paying fearne for the prototype soon
  - **Board games night pizza money**
    - **Action HP: Sort this out**
      - Action Complete
- 8 EDI Report (*standing item*) TB
- TB has made a list of dates for EDI thingies in #edi
  - Also made an announcement for BHM and Rosh Hashana
    - Can go out tomorrow
- 9 Committee Suggestions (*standing item*) LA
- **Weather Stone**
    - We don't have m
    - It's a very high tech piece of kit
    - **Action LA: Respond**
  - **Lua Workshop**
    - Amrit wanted to run this
    - MG is big on this
    - We can run it in the Atrium
    - **Action LA: Respond and make them a channel**

- 10 AoB (*standing item*) All
- **Change Meeting Time**
    - Semester 1 now
    - Lots of timetables have changed
    - Ideally earlier in the day
    - MG can make meetings for 6:30
    - **Action HP: Create a lettucemeet for this**
  - **Meeting with Ophelia**
    - She has meeting slots on tuesday-thursday
    - Some people can show up if they want to
    - Lettucemeet for this aswell
- 11 Date of Next Meeting HP
- **Next Meeting: Tuesday 8th October**
  - **Start: 19:36**
  - **End: 21:06**
  - **Duration: 1 hour 30 minutes**