

# CSS Committee Meeting - Minutes

<b>Location:</b>	Discord
<b>Date:</b>	Tuesday 17th September
<b>Time:</b>	19:30 BST
<b>Attendees:</b>	Matty Widdop (MW) (Chairing), Lee Alabaster (Minuting), Leonardo Bishop (LB), Marcus Gustafsson, Rohit Jose (RJ), Shay Patel (SP), Sumeet Brar (SB), Adi Agarwal (AA), Holly Packer (HP)

- 1 Apologies received from HP
  - Holly Packer
  - Ella Gardner
- 2 Adoption of Previous Minutes LA
  - Unanimous adoption of previous minutes
- 3 Matters Arising All
  - **TeX**
    - Poll has been done
      - Result: No
      - We are not adding multi-server support
  - **Campus League**
    - We have been booked in
    - Reimbursement pending
- 4 Past Events (*standing item*) All
  - N/A
- 5 Future Events (*standing item*) All
  - **Freshers Week**
    - **Calendar Publicity**
      - **Action LB: Make the freshers calendar**
        - Action Complete
      - "Its done"
    - **Introduction Lecture**
      - 1st year lecture is on the 23rd
      - AA could come along to this as well
      - AA might come as TeX since it would be funny
      - **Action HP: Ask Tom when the intro lecture is**
      - SB is happy to do a talk for the maths+cs ppl

- **Action SB: Reply back to the maths ppl saying you will do something**
    - **Action MW: Email Matt asking about engineering lecture**
  - **Societies fair (guild)**
    - Conflicts with ming moon
    - Fill out the availability sheet pls xx
    - HP: I've chased everyone who hasn't filled the sheet out
      - Epic thanks HP
      - HP will try to get the availability out by friday so people have time
      - If you want to go to ming moon don't say you are available
  - **BGN**
    - MG + MW
    - 18:00 for introduction lecture for 1st years
    - We need to book a quiet room
    - **Action RJ: Email Tom about booking a quiet room**
      - Room 222 (Alan Turing Room)
    - **Action MG: Make a PR for linking the forms to the website**
      - Action Complete
    - **Action RJ: Email Tom about drinks for bgn**
      - Action Complete
      - Originally had an order for like 300ish quid
      - MW replied and told them to trim it down to like 200
    - **Action RJ: Discord announcement**
      - This has gone out already
      - Yippee!
    - HP wants a head count from cmt on who will be there
      - HP, LB, SB, AA, SP, MG
  - **Scavenger Hunt**
    - SB + MW
    - Forms done
    - HP: Ophelia has sent back the RA, ideally would get that done before Friday
    - HP: time sheet for this should come out on Friday
    - **Action RJ: Sort out the photos for the boards**
      - He has got 4 pretty good photos
      - He has got consent for the smaller photo
      - Get it done the sooner the better
      - MW will be on campus at some point
        - He gets free printing!!
    - **Action SB: Discord announcement**
      - Action Basically Complete
      - Needs a redirect from the css website

- It can go out tomorrow if necessary
- **Wednesday stand**
  - **Action HP: Let Tom know about this**
    - Action completed - no response
    - HP lied he did respond
    - We will have to tidy up earlier since the atrium is being used at 4pm
- **Ming Moon**
  - RJ + AA + HP
  - 27th September
  - Need to publicise better to first years
    - RJ has asked about the first year whatsapp group
    - It would be nice to try publicise there
  - Deposit has been paid
  - Conflicts with the societies fair
    - See above
  - **Action RJ: Discord announcement**
    - It has been made
    - AA suggests adding a google maps link to this just in case and a link to the trainline website
- **CS Societies night**
  - RJ + AA
  - Invite Algosoc if they are approved
  - VR, AFNOM, GDS, oSTEM, VGS are all in the channel
  - AA has made an ra
  - HP will be speaking for us
  - MS thought they were getting a talk and they never told us
  - We will let them give a little shoutout for it
  - Either a separate little thing or rohit can do it at the end of the AFNOM talk
  - Probably let rohit do it
  - **Action HP: Ask Tom to book t&l**
    - Action complete
    - He has put a request in
  - **Action AA: Discord announcement**
    - In progress
- **1st year mixer**
  - SP + S
  - Plan is for Joes with some alcohol and non-alcohol tables
  - HP: event has been approved!
  - Have a walking train from joes to installfest since we are clashing in the second hour (oopsy)
    - If people want to stay they can
  - It has been approved!
  - **Action SP: Discord announcement**

- **Postgrad mixer**
  - EG + HP
  - Will be in Joes
    - Guild have been told
  - It has been approved!
  - **Action SP: Discord announcement**
- **Final year mixer**
  - TB + MW
  - The school has been told about it
  - 26th Sept 16:00 in SoCS
  - Pizza will be provided
  - RA has been approved
  - Waiting on catering form
- **Pub Night 🍺**
  - LA + LB
  - Friday in week one
  - **Action LB: Pay the deposit before 27th sept (week before)**
    - Needs to be done before end of welcome week
    - LB will be back this week
  - **Action RJ: Do the RA**
    - Action Complete
    - It is in the channel
- **Break;**
  - Starting week 3-4ish from 2-3pm
- **Hackathon**
  - Invite link is in #links
  - Havent contacted hackathons uk yet
  - HP suggests when we get a venue confirmed we can start moving
    - **Action HP: Contact them if you have time**
      - Action carried forward
- **CSS does Taskmaster**
  - Provisionally planned for October
  - Potentially have teams of 5
  - **Potential tasks:**
    - **Redacted**
  - If anyone has any more ideas put them here
  - Bin it off yet another week
  - RJ suggests talking to people who have done this already
- **Cream Tea**
  - Will be around week 3
  - We have a channel with TeaSoc
  - We have some m for this (very provisionally)
  - Probably using deb hall again

- Can't book until matrix is available
- **Christmas Meal**
  - Vaguely decided on 4th December
  - Probably going to green man again
  - In Harborne but you can get a bus from selly
  - MW suggests starting to reach out now
  - **Action RJ: Reach out to green man**
- **TNMoC**
  - No money yet
  - Told us to reapply in sem 2

6 Sponsor/Industry Update (*standing item*)

MG

- **Trade Desk**
  - They have seemingly accepted the pdf
  - Its "well received"
  - MW asks someone to approve the sgf request
  - **Action MG: Look at workshops and bits and bobs they could do**
- **Next year sponsors**
  - **Redacted**

7 Finance Report (*standing item*)

MW

- We have m
- **Most recent statement balance: £2,657.17**
- **Actual Working Balance: £1,423.56**
- **Pending incomings**
  - Membership moneys
- **Pending outgoings**
  - T-Shirts
- **ACTION MW: Write emergency grant for Not-a-bbq**
  - Action Cancelled
  - NOT NEEDED!!!!
  - W
- **CSS Shirts**
  - **Set decision for 250 shirts this year**
  - Order has been placed
  - Assume they will be ready by the 24th not including shipping
  - They have sent a final draft today
  - Hoping for the best at this point
- **Guild Grants**
  - PROVISIONAL:
  - 500 for shirts
  - 211 for hackathon travel
  - 75 for cream tea
  - 200 for cloud costs(hetzner)
  - Apply round 2 for tnmoc
  - TOTAL: ~£1,000!!

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| 8  | EDI Report ( <i>standing item</i> ) <ul style="list-style-type: none"><li>• TB is still on holiday</li><li>• SoCS might be doing something</li></ul>   | TB  |
| 9  | Committee Suggestions ( <i>standing item</i> ) <ul style="list-style-type: none"><li>• N/A</li></ul>   | LA  |
| 10 | AoB ( <i>standing item</i> ) <ul style="list-style-type: none"><li>• N/A</li></ul>   | All |
| 11 | Date of Next Meeting <ul style="list-style-type: none"><li>• <b>Next Meeting: Tuesday 24th September</b></li><li>• <b>Start: 19:35</b></li><li>• <b>End: 20:31</b></li><li>• <b>Duration: 56 minutes</b></li></ul> | HP  |