CSS Committee Meeting - Agenda

Location:	**Discord**
Date:	**Tuesday 20th August**
Time:	**19:30 BST**

1 Apologies received from HP

2 Adoption of Previous Minutes LA

3 Matters Arising All
- **Annual RA**
  - **ACTION MW: Submit RA to guild (RA)**
- **Not moving on until retakes**
  - **ACTION HP: Put up poll**

4 Past Events (*standing item*) All

5 Future Events (*standing item*) All
- **Minecraft**
  - **Action RJ: Keep an eye on committee suggestions**
    - ■
- **Freshers Week**
  - **BGN**
    - MG + MW
    - 18:00 for introduction lecture
    - **ACTION HP: Let Tom know**
  - **Scavenger Hunt**
    - SB + MW
    - Forms done
    - MW reports that not many changes are needed
    - **ACTION MW: Review questions**
    - **ACTION SB: Suggest new questions**
  - **Ming Moon**
    - RJ + AA + HP
    - 27th September
    - Need to publicise better to first years
    - **Action AA: Do the RA**
  - **CS Societies night**
    - RJ + AA
    - Invite Algosoc if they are approved

- - - No update
      - **Action AA: Talk to soceities about this**
    - **1st year mixer**
      - SP + S
      - Plan is for Joes with some alcohol and non-alcohol tables
      - **Action SP: Do the RA**
    - **Postgrad mixer**
      - EG + HP
      - **Action EG: Ask Todd when intro lectures are**
        - Todd doesn't know
        - Timetables haven't been finalised
        - Action Complete
      - **Action HP: Do RA and discuss with EG about venues**
    - **Final year mixer**
      - TB + MW
      - Risk assessment made
      - 26th Sept
      - Do it in SoCS
      - MW reports we need to move it to 16:00
      - Maybe pizza but people are likely to steal it
    - **Pub Night** 🍺
      - LA + LB
      - Friday in week one
      - **Notes:**
        - Potentially at the soak
        - Used to be pear but bad accessibility
      - Go with the soak because there's no other option
      - Call it a 'pub and curry night' in publicity
      - **Action TB: Reach out to the soak**
    - **Committee Introduction**
- **Hackathon**
  - **ACTION HP: Talk to Hackathons UK**
    - If people are happy with their partner event policy we can contact them
      - **Action HP: Read over their policy**
        - **ACTION HP: Talk to Hackathons and ask questions**
- **CSS does Taskmaster**
  - Provisionally planned for October
  - Potentially have teams of 5
  - **Potential tasks:**
    - **Redacted**

- **BNY Mellon**

- - ○ **Action MG: Find a bone to throw them**
  - ● **Stonegate**
  - ● **Kainos**
  - ● **Trade Desk**
    - ○ **Action MG + HP: Check contract**
  - ● **Next year sponsors**
  - ● **T-shirt sponsor deadline**
    - ○ Let potential sponsors know
    - ○ Late August
    - ○ **ACTION MG: prepare email for this**

7   Finance Report *(standing item)*   MW
  - ● **Most recent statement balance**
  - ● **Actual Working Balance**
  - ● **Pending incomings**
  - ● **Pending outgoings**
  - ● **ACTION MW: Write Hetzner + TeX grant for old expenses**
  - ● **ACTION MW: Write emergency grant for Not-a-bbq**
  - ● **Action MW: Email Ophelia about BBQ scam costs**
  - ● **ACTION SB: Resubmit DJ expense**
  - ● Ask bluedog about shirts soon
    - ○ Redacted

8   EDI Report *(standing item)*   TB
  - ● **ACTION TB: Make list of EDI dates**

9   Committee Suggestions *(standing item)*   LA

10 AoB *(standing item)*   All

11 Date of Next Meeting   HP