

CSS Committee Meeting - Agenda

Location:	Discord
Date:	Tuesday 13th August
Time:	19:30 BST
Attendees:	

- 1 Apologies received from HP
- 2 Adoption of Previous Minutes LA
- 3 Matters Arising All
 - **Annual RA**
 - **ACTION MW: Do the thing (RA)**
 - **Cupboard Key**
 - Keys have been cut
 - **Action RJ: Email Helen about the cupboard**
 - **Action HP: Expense the keys**
- 4 Past Events (*standing item*) All
- 5 Future Events (*standing item*) All
 - **Minecraft**
 - **Action RJ: Put a message in cmt suggestion asking what people what**
 - **Action Complete**
 - **Freshers Week**
 - **BGN**
 - MG + MW
 - Work started on RA and catering form
 - **Action MG: Send off catering form and RA**
 - **Scavenger Hunt**
 - SB + MW
 - Forms done
 - **Action MW: Chase up Ophelia to reply to forms**
 - **Ming Moon**
 - RJ + AA + HP
 - 27th September
 - Need to publicise better to first years
 - **Action RJ: Respond confirming the deposit**
 - **Action RJ: Give them money**

- **Action AA: Do the RA**
 - **CS Societies night**
 - RJ + AA
 - Invite Algosoc if they are approved
 - No update
 - **Action AA: Talk to socs about this**
 - **1st year mixer**
 - SP + S
 - Plan is for Joes with some alcohol and non-alcohol tables
 - **Action SP: Do the RA**
 - **Postgrad mixer**
 - EG + HP
 - **Action EG: Ask Todd when intro lectures are**
 - **Action HP: Do RA and discuss with EG about venues**
 - **Final year mixer**
 - TB + MW
 - Risk assessment made
 - 26th Sept
 - Do it in socs
 - **Action TB: Let Todd know about our plans**
 - **Pub Night** 🍺
 - LA + LB
 - Friday in week one
 - Go with the soak because there's no other option
 - Call it a 'pub and curry night' in publicity
 - **Action LA: Reach out to the soak**
 - **Committee Introduction**
 - All finished
 - Release them daily after results day in website/constitution order
- **Hackathon**
 - **ACTION HP: Talk to Hackathons UK**
 - If people are happy with their partner event policy we can contact them
 - **Action HP: Read over their policy**
 - **ACTION SP: Talk to Todd**
- **CSS does Taskmaster**
 - Provisionally planned for October
 - **Potential tasks:**
 - **Redacted**

6 Sponsor/Industry Update (*standing item*)

MG

- **BNY Mellon**
 - **Action MG: Find a bone to throw them**
- **Stonegate**

- **Kainos**
 - **ACTION MG: Ask for responsor**
- **Trade Desk**
 - **Action MG: Reach out to our contact**
- **Next year sponsors**
- **T-shirt sponsor deadline**
 - Let potential sponsors know
 - Late August
 - **ACTION MG: prepare email for this**
 - Action carried forward
 - Speak to Kainos and TTD

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|-----------|---|-----|
| 7 | Finance Report (<i>standing item</i>) <ul style="list-style-type: none"> ● Most recent statement balance: ● Actual Working Balance: ● Pending incomings ● Pending outgoings ● ACTION MW: Write Hetzner + TeX grant for old expenses ● ACTION MW: Write emergency grant for Not-a-bbq ● Action MW: Email Ophelia about BBQ scam costs ● Ask bluedog about shirts soon | MW |
| 8 | EDI Report (<i>standing item</i>) | TB |
| 9 | Committee Suggestions (<i>standing item</i>) <ul style="list-style-type: none"> ● Not moving on until retakes | LA |
| 10 | AoB (<i>standing item</i>) | All |
| 11 | Date of Next Meeting | HP |