

# CSS Committee Meeting - Minutes

<b>Location:</b>	Discord
<b>Date:</b>	Tuesday 6th August
<b>Time:</b>	19:30 BST
<b>Attendees:</b>	Matty Widdop (MW) (Chairing), Lee Alabaster (Minuting), Rohit Jose (RJ), , Leonardo Bishop (LB), Sumeet Brar (SB), Holly Packer (HP), Trinity Barson (TB)

- 1 Apologies received from HP
  - Shay Patel
  - Ella Gardner
  - Holly Packer
  
- 2 Adoption of Previous Minutes LA
  - Unanimous adoption of previous minutes
  
- 3 Matters Arising All
  - **Handover**
    - Buy membership if you haven't already
    - Deadline is the 18th
  - **Annual RA**
    - **ACTION MW: Do the thing (RA)**
      - Action carried forward
      - Template has been changed
      - LA suggests removing bouldering form the RA
        - Silence
  - **Cupboard Key**
    - Keys have been cut
    - **Action RJ: Email Helen about the cupboard**
      - Helen got back yesterday so give her time
    - **Action HP: Expense the keys**
  
- 4 Past Events (*standing item*) All
  - **Summer Quiz**
    - **ACTION MW: Archive channel**
      - Will do as soon as meeting is finished
  
- 5 Future Events (*standing item*) All
  - **Minecraft**
    - Modpack for something between results day and freshers

- LB suggests having one with a well defined questline
- MW suggests asking people in committee suggestions
- **Action RJ: Put a message in cmt suggestion asking what people what**
  - Deadline for people next tuesday
- **Freshers Week**
  - **BGN**
    - MG + MW
    - Work started on RA and catering form
    - **Action MG: Send off catering form and RA**
      - Action Carried Forward
  - **Scavenger Hunt**
    - SB + MW
    - Forms done
    - **Action MW: Chase up Ophelia to reply to forms**
      - They were sent in march but we never got a response :sob:
  - **Ming Moon**
    - RJ + AA + HP
    - 27th September
    - Need to publicise better to first years
    - **ACTION HP: Follow up on RJ**
      - Action Complete
    - **Action RJ: Reach out to Ming Moon**
      - Sweet talk them into a small deposit
      - They have been sweet talked into a £100 deposit
    - **Action RJ: Respond confirming the deposit**
      - They will send a new one
    - **Action RJ: Give them money**
    - **Action AA: Do the RA**
      - Action Carried Forward
  - **CS Societies night**
    - RJ + AA
    - Invite Algosoc if they are approved
    - No update
    - **Action RJ: Talk to SP about algosoc**
    - **Action AA: Talk to SoCS about this**
  - **1st year mixer**
    - SP + S
    - Plan is for Joes with some alcohol and non-alcohol tables
    - **Action SP: Do the RA**
      - Action Carried Forward
      - Prepared socials ra will cover most of it

- **Postgrad mixer**
  - EG + HP
  - **Action EG: Ask Todd when intro lectures are**
    - Todd doesn't know
    - Timetables haven't been finalised
  - **Action HP: Do RA and discuss with EG about venues**
- **Final year mixer**
  - TB + MW
  - Risk assessment made
  - 26th Sept
  - Do it in SoCS
  - Pick a time which is convenient
    - We don't have timetables yet unfortunately
    - HP suggests 2pm
    - MW agrees and says we can change it later if needed
  - **Action HP: Ping TB and MW**
    - Action complete
  - **Action TB: Let Todd know about our plans**
- **Pub Night** 🍺
  - LA + LB
  - Friday in week one
  - **Notes:**
    - Potentially at the soak
    - Used to be pear but bad accessibility
  - Go with the soak because there's no other option
  - Call it a 'pub and curry night' in publicity
  - **Action LA: Reach out to the soak**
    - LA forgot 🧠
    - Action Carried Forward
- **Committee Introduction**
  - All finished
  - Release them daily after results day in website/constitution order
    - Start on the 15th
    - Schedule is in the calendar
    - Do the video aswell :)
- **Hackathon**
  - **ACTION HP: Talk to Hackathons UK**
    - If people are happy with their partner event policy we can contact them
      - **Action HP: Read over their policy**
        - Action Carried Forward
  - **ACTION SP: Talk to Todd**
    - Todd will ask tomorrow if we remind him

- **CSS does Taskmaster**
  - Provisionally planned for October
  - **Potential tasks:**
    - **Redacted**

6 Sponsor/Industry Update (*standing item*) MG

- **BNY Mellon**
  - **Action MG: Find a bone to throw them**
- **Stonegate**
  - No update
- **Kainos**
  - **ACTION MG: Ask for responsor**
    - Push them to hurry up
- **Trade Desk**
  - Someone needs to chase our contact
  - **Action MG: Reach out to our contact**
    - Action carried forward
- **Next year sponsors**
  - **Redacted**
- **T-shirt sponsor deadline**
  - Let potential sponsors know
  - Late August
  - **ACTION MG: prepare email for this**
    - Action carried forward
    - Speak to Kainos and TTD

7 Finance Report (*standing item*) MW

- We have m
- **Most recent statement balance: £1,798.35**
- **Actual Working Balance: £1,582.93**
- **Pending incomings**
  - Membership moneys
- **Pending outgoings**
  - Hetzner
  - Ball DJ stuff
  - Key cutting
- **ACTION MW: Write Hetzner + TeX grant for old expenses**
- **ACTION MW: Write emergency grant for Not-a-bbq**
- **Action MW: Email Ophelia about BBQ scam costs**
- Ask bluedog about shirts soon

8 EDI Report (*standing item*) TB

- N/A

9 Committee Suggestions (*standing item*) LA

- **Minecraft**
  - Mentioned in future events

- Ask people what they want

**10** AoB (*standing item*) All

- **Make meetings weekly again**
  - LB suggested on discord that we should switch back
  - General consensus is 'yes'
- **Missing Semester**
  - Can some people to take actions in the ms discord channel
    - If you aren't in the server/dont have the org role ask and you shall receive

**11** Date of Next Meeting HP

- **Next Meeting: Tuesday 13th August**
- **Start: 19:38**
- **End: 20:23**
- **Duration: 45 minutes**