

CSS Committee Meeting - Agenda

Location:	Discord
Date:	Tuesday 23rd July 2024
Time:	19:30 BST

- 1 Apologies received from HP
- 2 Adoption of Previous Minutes LA
- 3 Matters Arising All
 - **Handover**
 - Action HP: Change Passwords
 - **Annual RA**
 - ACTION MW: Do the thing (RA)
 - **Cupboard Key**
- 4 Past Events (*standing item*) All
 - **Summer Quiz**
 - ACTION MW: Archive channel
- 5 Future Events (*standing item*) All
 - **Freshers Week**
 - **BGN**
 - MG + MW
 - ACTION MW: Respond to HPs comments
 - **Scavenger Hunt**
 - SB + MW
 - ACTION HP: Check forms
 - **Ming Moon**
 - RJ + AA + HP
 - ACTION HP: Follow up on RJ
 - **CS Societies night**
 - RJ + AA
 - **1st year mixer**
 - SP + S
 - **Postgrad mixer**
 - EG + HP
 - **Final year mixer**
 - TB + MW
 - **Pub Night** 🍺

- LA + LB
 - **Committee Introduction**
 - LB will handle this
 - **ACTION LB: Make threads or find alternative arrangement**
- **Hackathon**
 - Conversation with Aston
 - **ACTION HP: Talk to Hackathons UK**
 - **ACTION SP: Talk to Todd**
- **CSS does Taskmaster**
 - **ACTION EVERYONE: Note down weird tasks that may or may not be CS adjacent**

6 Sponsor/Industry Update (*standing item*) MG

- **BNY Mellon**
- **Stonegate**
- **Bank of America**
- **Kainos**
 - **ACTION MG: Send the mailshot to Kainos after it is released**
 - **ACTION MG: Also ask for responsor**
- **Trade Desk**
- **Next year sponsors**
- **T-shirt sponsor deadline**
 - Let potential sponsors know
 - **ACTION MG: prepare email for this**
- **Sponsorship Document**
 - **ACTION MG: prepare for new academic year**

7 Finance Report (*standing item*) MW

- **Most recent statement balance**
- **Actual Working Balance**
- **Pending incomings**
- **Pending outgoings**
- **Action RJ: Write email to Mind about donation**
 - Just ask if they can pretty please send a letter to approve it
 - Last years is in webmail
- **ACTION MW: Write Hetzner + TeX grant for old expenses**
- **ACTION MW: Write emergency grant for Not-a-bbq**
- **ACTION MW: Do expense forms to send the money to Mind**

8 EDI Report (*standing item*) TB

9 Committee Suggestions (*standing item*) LA

- **Matt vs Alex**
- **Misleading Directing Signs**

- | | | |
|-----------|------------------------------|-----|
| 10 | AoB (<i>standing item</i>) | All |
| 11 | Date of Next Meeting | HP |