

CSS Committee Meeting - Agenda

Location:	Discord
Date:	Monday 8th April 2024
Time:	18:00 BST

- 1 Apologies received from MH
- 2 Adoption of Previous Minutes EG
- 3 Matters Arising All
 - **Spring Minecraft Server**
 - **GDPR cleanup**
 - **ACTION MH: Look at files**
 - No updates
 - **ACTION Committee: pls transfer files to CSS account**
 - No updates
 - **TeX Plushies**
 - **ACTION HP: Reach out to Build a bear**
 - No updates
 - **Supervisor Opinion Doc**
 - **Hackathon email thingy**
 - **ACTION MH: Email them back showing interest**
 - Action Completed
- 4 Past Events (*standing item*) All
 - N/A
- 5 Future Events (*standing item*) All
 - **break;**
 - Date: 2-3pm Thursdays
 - On pause for easter
 - **Easter Winterbourne Trip**
 - Date: 16th April
 - **ACTION RJ: Publicity**
 - Action Completed
 - **CSS X BALADS Waltz Teaching**
 - **ACTION RJ: to contact BALADS**
 - Action Completed

- **Ball**
 - **Need to send the data to the venue tomorrow. ACTION MH. Will request tables of 12. Will tell venue that we are sorting seating.**
 - **ACTION AP: Order tickets**
 - **ACTION MH: Give Banqueting suite a list of all our vendors and their contact details**
 - No updates
 - **ACTION AP: Do publicity for day of final sales (April 8th)**
 - Action Completed
 - **ACTION MW: Send email this weekend urging people to get tickets**
 - Action Completed
 - **ACTION MW: Make an updated budget including photobooth**
 - **ACTION MG: Risk Assessment**
 - **ACTION RJ: Write email with more info to ticket holders + ask about accessibility requirements - go out ASAP**
 - **ACTION SB: Ask Matt to sort speakers. Ask Matt for prices for 2 or 4 speakers**
- **Trade Desk Event**
 - **ACTION VA: Book room for event**
 - Action Completed
 - **ACTION MG: Do speaker forms**
 - Action Completed
 - **ACTION HP: Publicity for Monday 15th**
- **BBQx**
 - **ACTION RJ: Reach out to Ophelia about whether or not we can do any bbq on the lawn + disposable bbqs yay or nay**
- **Blind programming “workshop”**

6 †Sponsor/Industry Update (*standing item*) HP

- **BNY Mellon** 🤖
- **Stonegate**
- **Bank of America**
- **Kainos**
- **Trade Desk**
- **Next year sponsors**

7 Finance Report (*standing item*) MW

- **Most recent statement balance**
- **Actual Working Balance**
- **Pending incomings**
- **Pending outgoing**
- **ACTION MW: Write Hetzner + TeX emergency grant for old**

expenses

- | | | |
|----|---|-----|
| 8 | EDI Report (<i>standing item</i>) | SW |
| | <ul style="list-style-type: none">● EDI SoCS Event<ul style="list-style-type: none">○ ACTION SW: Write publicity for this○ ACTION MH: Make poster by the 16th | |
| 9 | Committee Suggestions (<i>standing item</i>) | EG |
| | <ul style="list-style-type: none">● Starboard<ul style="list-style-type: none">○ ACTION MH: Respond to suggestion after results of poll | |
| 10 | AoB (<i>standing item</i>) | All |
| | <ul style="list-style-type: none">● Missing Semester/InstallFest with AFNOM● Canvas Training + Permissions | |
| 11 | Date of Next Meeting | MH |