

# CSS Committee Meeting - Agenda

Location:	LG23
Date:	Monday 4th March 2024
Time:	18:00 BST

- 1 Apologies received from MH
- 2 Adoption of Previous Minutes EG
- 3 Matters Arising All
  - **Voting Bot/Site Status Update**
    - Will aim to use the restart method on the day of the AGM and have the bot on standby if it dies
    - **ACTION AP: check token signing key is persisted to database**
  - **Spring Minecraft Server**
    - **ACTION CW: Look at some mod packs**
      - Action completed
    - **ACTION HP: set up create-astral on the server**
  - **Sponsorship Doc on Website**
    - **ACTION HP: work on sponsorship page for website.**
      - Action Completed
  - **TeX Sticker Booklet**
    - **ACTION MH: Make epic booklet - TeX stickers**
      - No updates
  - **GDPR cleanup**
    - **ACTION MH: Look at files**
      - No updates
  - **Guild elections**
    - **ACTION VA: Voting open now ping**
      - Voting opens 11th Mar and closes on 14th
  - **ACTION MH: Contact Mo to get card access for LG23 (and other rooms)**
    - No updates
  - **ACTION RJ: Update the pizza tracker**
    - PR opened for MH's SloLAN pizza
  - **CSS Makes a Trebuchet**
    - **ACTION MG: Respond**
      - Action completed

- 4 Past Events (*standing item*) All
- **ACTION MG: Update the events tracker**
    - “It’s not up to date but it’s upper to date”
    - Action carried forwards
  - **SloLan**
    - **ACTION MH: Day of publicity**
      - MH fumbled it
      - Booooooooo 🍅🍅
      - Action failed
    - Ran out of snacks fast due to a miscommunication but lots of pizza so all was good
- 5 Future Events (*standing item*) All
- **break;**
    - Date: 2-3pm Thursdays
    - **ACTION LA: buy oat milk, some soft drinks maybe and snacks**
  - **Intermediate python workshop**
    - Date: 6th March
    - CW to harass Matt Norton about if he’s ready or not
  - **Nerds Night Out**
    - Date: Wed March 6th
    - **ACTION MH: Text Indie Lounge**
      - Action completed
    - **ACTION MW: Talk to Cat to buy tickets for Sports Night**
      - Action completed
  - **BofA Event**
    - Date: 8th March
    - Still going ahead (yay!)
    - Speaker arriving from 1100-1130, HP will meet and greet
  - **TeX Talks**
    - Date: 15th March 4pm onwards
    - **ACTION VA: Publicity**
      - Action completed
    - Picture and abstract received from Peter Onion
    - Some publicity for speaker announcements has been drafted by VA, MH will command to be put out at some point
  - **AGM**
    - Date: Wed 20th March
    - **ACTION EVERYONE: Write a lil thing about your role ready for 6th March**
      - Action ongoing
    - **ACTION MH: Sort room**
      - Action ongoing
      - Room bookings has been emailed
    - **REMINDER: Decide on asking questions to proxies policy**

- **ACTION MH: Sort out the channels**
- **ACTION MH: Publicity for 6th March**
  - **Discord, Instagram Post, Instagram Stories, Email(?), Calendar**
- **CSS X BALADS Waltz Teaching**
  - **ACTION: SW to contact BALADS**
    - No updates
- **Easter Winterbourne Trip**
  - Deferred
- **Ball**
  - Date: 24th April
  - Venue: Banqueting Suite
  - **ACTION AP: prepare ball publicity**
  - **ACTION HP: Reach out to Kainos for photobooth - their logo on pictures?**
    - No response received, will chase
  - **ACTION MW: Budget request**
    - Action completed pending Guild approval
  - **ACTION MW: Ticket request**
    - Action completed pending Guild approval
  - If there's no progress with Ophelia between now and the end of Wednesday, MW says that's when we escalate to Sam
  - Best case tickets on sale Monday 11th
  - Seating allocations are going to be difficult and will probs cause problems
  - Website page is nearly done and is mostly ready to public
  - Physical ticket artwork is on its way, will have a blank box for AP to handwrite/print on
  - **ACTION EVERYONE: proofread website draft to ensure that FAQs and Guild-mandated changes are detailed correctly**
- **Trade Desk Event**
  - Date: wc 29th April
  - No updates received
- **BBQx**
  - Post exam problems
- **Blind programming "workshop"**
  - Date: post exam

6 Sponsor/Industry Update (*standing item*)

- **BNY Mellon**
- **Stonegate**
- **Bank of America**
- **Kainos**
- **Trade Desk**
- **Netcraft**

HP

- HP will shortly start discussing sponsorship for next year with current sponsors
- 7** Finance Report (*standing item*) MW
- **Most recent statement balance**
  - **Actual Working Balance**
  - **Pending incomings**
  - **Pending outgoings**
  - **ACTION MW: Write Hetzner + TeX emergency grant for old expenses**
    - No update
  - **Grants**
    - AGM Pizza
    - BBQ stuff
- 8** EDI Report (*standing item*) SW
- No updates
- 9** Sumeet's Super Special Sporting Segment SB
- **Badminton**
    - **ACTION SB: Email and book this + do everything else**
      - No updates
      - Dead in the water
- 10** Committee Suggestions (*standing item*) EG
- **TeX Plushies**
    - Maybe worth looking into now depending on how much we can subsidise it
    - **ACTION MW: respond to suggestion and research**
- 11** AoB (*standing item*) All
- Chris wants to do a React workshop
    - Week of the AGM? Could work reasonably well
    - **ACTION AP: respond and offer 22nd**
    - **ACTION RJ: do publicity for Friday**
  - Policy on Guild election campaigning
    - In voting opening post, add an invite to candidates to plug in plugs
- 12** Date of Next Meeting MH