CSS Committee Meeting - Agenda

Location:	**Discord**
Date:	**Sunday 13th August 2023**
Time:	**14:00 BST**

1   Apologies   AW

2   Adoption of Previous Minutes   All

3   Matters Arising   All
- **Photobooth Photos**
  - **ACTION MN: Write a new announcement with 1 week notice**
    - Action carried forwards
- **CSS PhD slides**
  - **ACTION CW: Write this**
    - Action carried forwards
- **Minecraft Modpack**
  - **ACTION MN Test the Discord bridge plugin still works.**
    - Action carried forwards
  - **ACTION MN: to send a message in minecraft abt old world download and pin it**
    - Action completed
- **New Committee Social Media Posts**
  - **ACTION AW: to do**
    - Almost got everyone's sorted
    - **ACTION EVERYONE: Provide the fun facts/bio**
      - Almost
    - Aiming to post Very Soon after Results Day
- **Moving the website to Netlify**
  - **ACTION: MW to look into moving fully to netlify**
    - Needs code of conduct
    - Action carried forwards
  - **ACTION: AP to look into getting netlify for free**
    - Needs code of conduct
    - Action carried forwards
- **Sponsorship Doc on Website**
  - **ACTION HP, AP and CW: work on sponsorship page for website**
    - Action carried forwards

- **Let's not be an associated HTM partner**
  - **ACTION MW: Contact HTM about removing this from their website**
    - Have been contacted
    - **ACTION MW: Chase up soon**
- **AFNOM**
  - **ACTION MG: Chase up by end of week**
    - Will be getting more details soon
- **Hackathons**
  - **ACTION MG: Find some easy to access hackathons to promote - announcement needed by freshers week**
    - List made
    - **ACTION MG: Write up announcement**
      - Has mostly been written
      - Waiting for DurHack to announce date
- **School doing merch without us**
  - Not an issue anymore
  - School is looking into doing their own merch separate from us
  - Remove point
- **Moderation doc for Discord**
  - **ACTION MW: to check who the mod doc needs to be reported to**
    - Action carried forwards
  - **ACTION: AW to ask to make bot that can keep track of strikes**
    - AW has asked MN, not been sorted yet
    - **ACTION MN: Make bot that keeps track of strikes on server**
- **Intro to CSS letter for Sophie**
  - **ACTION AW: Chase up with Sophie/Jen in a week if no response has been heard by then**
- **Discord Reset**
  - **ACTION MW: someone to actually do the reset of the roles**
    - Action completed
- **Staff access to discord**
  - Continue as is
  - Remove point
- **Archive serious talk channel**
  - **ACTION: MW to make poll on whether we go back to old channel or not**
    - Action completed
- **Committee Drive Archive**
  - **ACTION EG, MN, AW: Sort out.**
    - Action carried forwards

- **Steph at Career's Network**
  - **ACTION: AW to ask Career's Network for a meeting time**
    - Action completed
  - **ACTION HP: Draft a non-@ announcement for their mentoring schemes**
- **CSS WhatsApp Group**
  - **ACTION: Reach out on applicants facebook to encourage people to join discord**
    - Action completed
    - Whatsapp Community has been made
  - **ACTION VA: Reach out to splinter CSS applicant groups to join our Whatsapp community**

4   Past Events (*standing item*)   All
- **CSS Ball.**
  - **ACTION MW: to chase up Andrew about the invoice for the school.**
    - Action completed
- **AGM**
  - **ACTION: An email will be sent to EPS/members of school to introduce new committee members after website is updated**
    - **ACTION: AW to email Jen to say Hi!**
      - Action completed

5   Future Events (*standing item*)   All
- **Freshers**
  - Schedule
    - Awaiting
  - Board games night
    - Awaiting schedule
  - Ming moon - 20th Sept
    - **ACTION MG and EAW: Contact Ming Moon about reservations**
      - Been given a quote for the space, need further contact to resolve this
    - **ACTION MG: Contact them over email - post draft in discord**
  - Postgrad mixer
    - Awaiting welcome week timetable
  - First-year mixer
    - Awaiting welcome week timetable
  - International mixer
    - Awaiting welcome week timetable
  - Societies night
    - Awaiting welcome week timetable

- - - **ACTION EAW: Contact the computer science societies about societies night.**
      - Action carried forwards
  - Pub night
    - So far Goose is best
    - **ACTION: MH to report on quality of Soak**
      - Action completed
      - Looks good, but not as good as previously
    - **ACTION: MG to check about booking fees for pubs**
      - Nothing on website
      - Action completed
    - **ACTION EG: Go into Soak and Goose and ask about reserving space, fees, and accessibility**
  - Scavenger hunt
    - **ACTION AP: Check the Grow with Joe notice board.**
      - Action completed
      - This question is fine
    - Lapworth question change: EG is sorting
    - Muirhead question change:
      - AW: Provide a pic and ask what the building is called
    - Question idea from MH: "Which famous bar and grill beginning with S exists close to New Street Station?"
    - Need to change the question that includes a photo of Jacob
    - **ACTION MW: Think about question ordering**
      - Action carried forwards
    - **ACTION EG: Look at Lapworth Museum**
  - Cream Tea - not in freshers
    - No further update yet
  - Film night - not in welcome week
    - Same choices as last year has been suggested + The Social Network
    - Early semester 1
- **Debate soc collab**
  - Interested in holding a CS-related debate
  - For later on Sem 1
- **Neurosoc**
  - Neurosoc also suggested a collab via insta dms
  - **ACTION MW: dm to join discord channel**
- **PGR Induction Talk - 25th Sept**
  - MH has been invited to talk at the PGR induction
  - HP has volunteered also
  - **ACTION MH: Take charge of doing this**

- **GoldmanSachs**
- **CapGemini**
- **BNY Mellon**
  - **ACTION HP: Chase up shirt logo design with A Contact**
- **Palantir**
  - **ACTION HP: Get contact number from JW and message them**
    - Action completed
    - Reaching out to someone else now
  - **ACTION HP: Reach out to new contact on LinkedIn**
- **Stemettes**
- **Stonegate**
- **Bank of America**
  - **ACTION MW: Give another week, then escalate if no response**
- **St. James' Place**
  - **ACTION HP: Follow up**
    - Action completed
    - No response, will drop next week potentially
- **Kainos**
  - **ACTION HP: Worth trying to reach out again**
    - Action completed, no response
  - **ACTION HP: Reach out to Likkan**
- **BJSS, and others from TechMids**
  - **ACTION HP: Reach out to**
    - Action carried forwards
- **TechMids**
  - **ACTION MW: Ask HP in the channel**
    - Action completed
  - **ACTION HP: Plug for Codebar**
- **UoB Junior Solutions**
  - **ACTION HP and CW: to have a chat**
    - Action completed
- **Lizard Lounge**
  - No
- **Trade desk**
- **Careers Fair Phil**
  - **ACTION HP: reach out to Todd about this**
- **Datern**

8   Finance Report (*standing item*)   MW
- **Most recent statement balance**
- **Pending incomings and outgoings**
- **Actual Working Balance**
- **ACTION MW: Write Hetzner emergency grant for old expenses**
  - Action carried forwards

- **ACTION MN: Add yourself to Hetzner account**
  - Action carried forwards
- **ACTION MW: to chase up Andrew about all of our outstanding invoices**
  - Action carried forwards
- **ACTION SB: Promote CSS and send into channel for review**
  - Now waiting for Kate to ask for this
  - Action cancelled
- **ACTION MH: Put on alumni mailing list posters around SoCS**
  - Action cancelled
- **Grants**
  - **ACTION: MW to put grants into a doc before sending off for review**
- **Shirts**
  - **Action HP: contact silver or above sponsors about logos for T-Shirt**
    - Deadline for sponsors is approaching, need to chase up to make sure we get their logos on the shirts
  - Going with BluDog
- **Stickers**
- **ACTION MW: Do an emergency grant for cardboard TeX**
  - Been written, sending off very soon
- **PwC**
  - **ACTION: SW to ask PwC about process for getting them to give us money, approx £250**
    - Action carried forwards
- **Items for the future**
  - **Ducks**
    - Will put back on sale in freshers
  - **Hoodies - until Dec/Jan**
  - **Keychains - Welcome week as a charity donation thing**
    - **ACTION SW: to do fundraising form for this and look into what charity**
      - Action carried forwards
  - **ACTION MW: Update the finances spreadsheet to be up to date with the Guild site**
    - Action completed

9 EDI Report (*standing item*) SW
- **Committee please look at the school EDI charter**
- **ACTION SW: SANDAM freshers announcement**

10 Committee Suggestions (*standing item*) All

11 AOB (*standing item*) All
- **Google Drive is Chonky (ie. reaching capacity)**

- - Decided to pay for more space on the GDrive as the lowest tier is inexpensive and we are unwilling to delete large chunks of data from the drive
    - **ACTION MW: sort out paying for this**
  - **Results Day - 17th August**
    - **ACTION MW: Message to applicants channel to reintroduce themselves if they got the grades**
    - Instagram post congratulating new students and welcoming them to UoB/CSS
      - **ACTION MW: Write text for this**
      - **ACTION AP: Make the image for the post and send it**
      - To be posted late afternoon
    - **ACTION AW: Send out the new rules post before 17th**

12 Date of Next Meeting   AW
  - **2pm Sunday 20th August**