

CSS Committee Meeting - Agenda

Location:	Discord
Date:	Sunday 6th August 2023
Time:	14:00 BST

- 1 Apologies AW
- 2 Adoption of Previous Minutes All
- 3 Matters Arising All
 - **BCS**
 - **ACTION AW: Signing declaration and sending it back to them.**
 - Action completed
 - **Photobooth Photos**
 - **ACTION MN: Write a new announcement with 1 week notice**
 - Action carried forwards
 - **CSS PhD slides**
 - **ACTION CW: Write this**
 - Action carried forwards
 - Not super important, just needs to be done for freshers
 - **Send out end of year newsletter**
 - **ACTION MH: Add mailing list to this before email gets sent out**
 - Too late now to put out
 - Action cancelled
 - **Minecraft Modpack**
 - **ACTION MN Test the Discord bridge plugin still works.**
 - Action carried forwards
 - **ACTION MN: to send a message in minecraft abt old world download and pin it**
 - Action carried forwards
 - **New Committee Social Media Posts**
 - **ACTION AW: to do**
 - Mostly been made
 - **ACTION EVERYONE: Provide the fun facts/bio**
 - **Moving the website to Netlify**
 - **ACTION: MW to look into moving fully to netlify**

- Needs code of conduct
 - Action carried forwards
 - **ACTION: AP to look into getting netlify for free**
 - Needs code of conduct
 - Action carried forwards
- **Sponsorship Doc on Website**
 - **ACTION HP, AP and CW: work on sponsorship page for website**
 - Action carried forwards
- **Let's not be an associated HTM partner**
 - **ACTION MH: Contact HTM about removing this from their website**
 - Needs to be hurried, **Action Reassigned: MW**
- **AFNOM**
 - **ACTION MG: Chase up by end of week**
- **Hackathons**
 - **ACTION MG: Find some easy to access hackathons to promote - announcement needed by freshers week**
 - List made
 - **ACTION MG: Write up announcement**
- **School doing merch without us**
 - **ACTION: MW to email Matt to chase up**
 - Action completed
 - School is happy with us having separate shirts for members of CSS
- **Moderation doc for Discord**
 - **ACTION MW: to check who the mod doc needs to be reported to**
 - Action carried forwards
 - AW has made the doc, asks committee to check it out
 - **ACTION: AW to ask to make bot that can keep track of strikes**
- **Intro to CSS letter for Sophie**
 - Been sent, also forwarded to Jen
- **Discord Reset**
 - **ACTION MW: Put role statistics into the sheet**
 - Action completed
 - **ACTION MW: someone to actually do the reset of the roles**
 - Action deferred until someone has admin (has now been done at time of agenda write-up)
- **Staff Access to Discord**
 - **ACTION: AW to chase up Matt about status of that**
 - Action completed
 - Feedback from staff is that they shouldn't have access

- **CSS Ball.**
 - **ACTION MW: to chase up Andrew about the invoice for the school.**
 - Allegedly completed, needs to be verified
- **AGM**
 - **ACTION: An email will be sent to EPS/members of school to introduce new committee members after website is updated**
 - **ACTION: AW to email Matt Leeke**
 - Updated action: **ACTION: AW to email Jen to say Hi!**

5 Future Events (*standing item*)

All

- **Freshers**
 - **Initial planning stage**
 - Board games night
 - **ACTION AW: Ask todd about welcome week schedule**
 - Todd doesn't know the schedule yet
 - Action completed
 - Ming moon
 - **ACTION MG and EAW: Contact Ming Moon about reservations**
 - Wednesday is tradition, so 20th September
 - Have been contacted regarding space
 - Action carried forwards
 - Postgrad mixer
 - Awaiting welcome week timetable
 - First-year mixer
 - Awaiting welcome week timetable
 - International mixer
 - Awaiting welcome week timetable
 - Societies night
 - Awaiting welcome week timetable
 - **ACTION EAW: Contact the computer science societies about societies night.**
 - Cream Tea
 - There is now a channel for this but no major planning yet
 - Pub night
 - So far Goose is best
 - **ACTION: MH to report on quality of Soak**
 - **ACTION: MG to check about booking fees for pubs**
 - Scavenger hunt
 - **ACTION: CS look at questions and make suggestions**
 - Action completed

- Avon room is important
- Changing the Muirhead question
- Need to check the Grow with Joe noticeboard hasn't changed
 - **ACTION AP: Check the notice board.**
- Changing the Lapworth question
- We need a new photo for this event
- **ACTION MW: Think about question ordering**
- **ACTION AW: Look at Lapworth Museum**
- Film night
 - Same choices as last year has been suggested + The Social Network

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Sponsor / Industry Update (*standing item*)

HP

- **GoldmanSachs**
- **CapGemini**
- **BNY Mellon**
- **Palantir**
 - **ACTION HP: Get contact number from JW and message them**
 - Action carried forwards
- **Stemettes**
- **Stonegate**
- **Bank of America**
- **St. James' Place**
 - **ACTION HP: Follow up**
 - Action carried forwards
- **Kainos**
 - **ACTION HP: Worth trying to reach out again**
 - Action carried forwards
- **BJSS, and others from TechMids**
 - **ACTION HP: Reach out to**
 - Action carried forwards
- **TechMids**
 - **ACTION MW: Ask HP in the channel**
 - Action carried forwards
- **UoB Junior Solutions**
 - **ACTION HP and CW: to have a chat**
 - Action carried forwards
- **Dicey**
 - Not sure about this company, so voted against

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Finance Report (*standing item*)

MW

- **Most recent statement balance**
- **Pending incomings and outgoings**
- **Actual Working Balance**

- **ACTION MW: Write Hetzner emergency grant for old expenses**
 - Action carried forwards
- **ACTION MN: Add yourself to Hetzner account**
 - Action carried forwards
- **ACTION MW: to chase up Andrew about all of our outstanding invoices**
 - Action carried forwards
- **ACTION SB: Promote CSS and send into channel for review**
 - Now waiting for Kate to ask for this
 - Action carried forwards
- **ACTION MH: Put on alumni mailing list posters around SoCS**
 - Action carried forwards
- **Grants**
 - Hackathons - Manchester
 - Hetzner costs
 - Hardware for workshops? (RPis?)
 - Pizza for events in freshers, potentially the mixers
 - CreamTea Stuff™
- **Shirts**
 - **ACTION MW: get a quote from both suppliers for that many for both Gildan and Fruit**
 - Have the quotes, need to make a decision now
 - **Action HP: contact silver or above sponsors about logos for T-Shirt**
- **ACTION MW: Do an emergency grant for cardboard TeX**
 - Needs sending off, but otherwise should be ready
 - Action carried forwards
- **PwC**
 - **ACTION: SW to ask PwC about process for getting them to give us money, approx £250**
 - Action carried forwards
- **Items for the future**
 - **Ducks - until freshers**
 - **Hoodies - until Dec/Jan**
 - **Keychains - Welcome week as a charity donation thing**
 - **ACTION SW: to do fundraising form for this and look into what charity**
 - Action carried forwards
 - **ACTION MW: Update the finances spreadsheet to be up to date with the Guild site - being carried forwards**

- **Inclusion/How do we reduce cliquy-ness**
 - **ACTION MW: make a cmt poll for those, except quiz**
 - Action completed
- **School EDI Charter**

- 10 Committee Suggestions (*standing item*) All
- **Archive serious talk channel**
 - **ACTION: MW to make poll on whether we go back to old channel or not**
 - At time of write-up the decision has been made to go back to the old channel
 - **Committee Drive Archive**
 - **ACTION EG, MN, AW: Sort out.**
 - Action carried forwards
- 11 AOB (*standing item*) All
- **Steph at Career's Network**
 - **ACTION: AW to ask Career's Network for a meeting time**
 - **Weekly Meetings?**
 - Decided to do weekly meetings to keep meetings shorter and so people have more opportunities to attend
 - **CSS WhatsApp Group**
 - Some groups of students/applicants are more active on Whatsapp groups than the discord, which isolates them from the society
 - A poll was suggested on whether we do a WhatsApp community, a WhatsApp channel or nothing.
 - **ACTION: Reach out on applicants facebook to encourage people to join discord**
- 12 Date of Next Meeting AW
- **Sunday 30th August 2pm**