

CSS Committee Meeting - Agenda

Location:	Discord
Date:	Sunday 30th July 2023
Time:	14:00 BST

- 1 Apologies AW
- 2 Adoption of Previous Minutes All
- 3 Matters Arising All
 - **BCS**
 - **ACTION AW: Signing declaration and sending it back to them.**
 - Action carried forwards
 - **Photobooth Photos**
 - **ACTION MN: send out the announcement**
 - Action completed
 - **ACTION MN: Write a new announcement with 1 week notice**
 - **CSS PhD slides**
 - **ACTION CW: Write this**
 - Rough draft has been created
 - **Send out end of year newsletter**
 - **ACTION MH: Add mailing list to this before email gets sent out**
 - **Minecraft Modpack**
 - **ACTION MN Test the Discord bridge plugin still works.**
 - Action carried forwards
 - **ACTION MN: to send a message in minecraft abt old world download and pin it**
 - Action carried forwards
 - **New Committee Social Media Posts**
 - **ACTION: AP to do, unless needs to be done more urgently**
 - Action carried forwards
 - Discussion on the format of the posts, where we concluded that each committee member will individually decide whether to use website bio or something else
 - **Moving the website to Netlify**
 - **ACTION: MW to look into moving fully to netlify**

- Action carried forwards, Soonish
 - **ACTION: AP to look into getting netlify for free**
 - Action in progress
- **Handover**
 - **ACTION MN: Arrange handover meeting**
 - Action cancelled
- **Sponsorship Doc on Website**
 - **ACTION HP and AP: work on sponsorship page for website**
 - Action carried forwards
- **Let's not be an associated HTM partner**
 - **ACTION MH: Contact HTM about removing this from their website**
 - Action carried forwards
- **AFNOM**
 - **ACTION MG: Ask for private channel on their server as well as being part of an external committee private channel on our server**
 - Action completed
 - Will be discussed by AFNOM in their next meeting
- **Hackathons**
 - **ACTION MG: Find some easy to access hackathons to promote - announcement needed by freshers week**
 - List made
- **School doing merch without us**
 - **ACTION: MW to email Matt to chase up**

4 Past Events (*standing item*) All

- **CSS Ball.**
 - **ACTION MW: to chase up Andrew about the invoice for the school.**
 - PO created and with andrew, hopefully sometime soon
- **AGM**
 - **ACTION: An email will be sent to EPS/members of school to introduce new committee members after website is updated**
 - Action delayed until new SEOs join SoCS
 - **ACTION: AW to email Matt Leeke**

5 Future Events (*standing item*) All

- **Freshers**
 - **Initial planning stage**
 - Board games night
 - **ACTION AW: Ask todd about welcome week schedule**
 - Ming moon

- **TechMids**
 - Tickets available for new event, fairly certain they want us to be involved.
 - **ACTION MW: Ask HP in the channel**
- **UoB Junior Solutions**
 - **ACTION HP and CW: to have a chat**

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Finance Report (*standing item*)

MW

- **Most recent statement balance**
- **Pending incomings and outgoings**
- **Actual Working Balance**
- **ACTION MW: Write Hetzner emergency grant for old expenses**
 - Action carried forwards
- **ACTION MN: Add yourself to Hetzner account**
 - Action carried forwards
- **ACTION MW: to chase up Andrew about all of our outstanding invoices**
 - Email sent, no progress yet
- **ACTION SB: Promote CSS and send into channel for review**
 - Everyone is happy with the draft, now waiting for Kate to ask for this
- **ACTION MH: Put on alumni mailing list posters around SoCS**
 - Action carried forwards
- **Grants**
 - Hackathons - Manchester
- **Shirts**
 - **ACTION MW: Look at suppliers and printers at a decent cost**
 - Action completed
 - **ACTION MW: get a quote from both suppliers for that many for both Gildan and Fruit**
 - **ACTION: MH and HP to count shirts + speak to GDS about inventory organisation**
 - Action completed
- **ACTION MW: Do an emergency grant for cardboard TeX**
 - Action carried forwards
- **PwC**
 - **ACTION: SW to ask PwC about process for getting them to give us money, approx £250**
- **Items for the future**
 - **Ducks - until freshers**
 - **Hoodies - until Dec/Jan**
 - **Keychains - Welcome week as a charity donation thing**
 - **ACTION SW: to do fundraising form for this and look into what charity**
 - Ideally a local CS focused charity

- Action carried forwards
 - **ACTION MW: Update the finances spreadsheet to be up to date with the Guild site - being carried forwards**
- 9 EDI Report (*standing item*) SW
- **Inclusion/How do we reduce cliquy-ness**
 - Conversation about how to make members feel more included and reducing barrier to entry
 - Reduce committee-only convos in public channels
 - Making threads more visible by turning them into their own channels ie. unofficial memes and rate my meal
 - Year channels and the module threads - write a message with all of them in and ping people
 - MW suggested online quiz with randomised teams
 - Potential for an online board games in consolidation week
 - **ACTION MW: make a cmt poll for those, except quiz**
 - **School EDI Charter**
 - School is looking to introduce stuff like the school of maths has done, committee to take a look at some point
- 10 Committee Suggestions (*standing item*) All
- **CSS branded hats**
 - Cost concerns
 - No new merch until after start of term at least
 - **Committee Drive Archive**
 - **ACTION EG, MN, AW: Sort out.**
 - Archive has been sorted through, going through the past year now. Will soon be contacting past committee members about this.
- 11 AOB (*standing item*) All
- **Moderation doc for Discord**
 - Discussion on edits to make to the mod doc and how to implement as members of committee
 - **ACTION MW: to check who the mod doc needs to be reported to**
 - Discussion around what to do with the strike system, specifically around banning people
 - **Intro to CSS letter for Sophie**
 - Deadline of early august
 - **CW got GDSC Role WOO!!**
 - **Discord Reset**
 - **ACTION MW: Put role statistics into the sheet**
 - **ACTION MW: someone to actually do the reset of the roles**
 - **Staff Access to Discord**
 - **ACTION: AW to chase up Matt about status of that**

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Date of Next Meeting

- **Sunday 13th August 2pm**

AW