CSS Committee Meeting - Minutes

Location:	**CSS Discord Server (*online*)**
Date:	**Thursday 14th April 2022**
Time:	**18:00 BST**
Present:	**Jacob Wilson (chairing), Victoria Tilley (minuting), Jacqui Henes, Alex Banks, Matty Widdop, Tori Utti, Leaf, Aamaan Mohammed, Jack Shilton, Aarogya Yadav**

1   Apologies   VT
- Apologies received from LikKan Chung

2   Adoption of previous minutes 📄 CSS Minutes - 2022-04-07   All
- Unanimous adoption of previous minutes.

3   Matters Arising   All
1. **DC to buy hardware for the hardware workshop.**
   - **Action carried forwards.**
2. **JW / VT to update the future events/agenda items list.**
   - **Action carried forwards.**
3. **AB / JW to add COVID-era workshops to /clubs.**
   - **Action carried forwards.**
4. **VT to write out requirements for a Minecraft Minigames update.**
   - **Action carried forward.**

4   CSS Ball 2022 27 Apr 2022 (*standing item*)   All
- **Publicity**
  - AB felt that there isn't much more that can be done but asked for people to note down ideas in Discord if there are any.
  - JW asked if there were any active group chats for Ball publicity.
  - MW felt that there is no current feeling of urgency such that people are waiting to buy tickets.
    - AB noted that the current plan is to announce when ticket sales are closing tomorrow, with Lydia's announcement saying "the end of the week"
- **Ticket Sales**
  - As of meeting: 87
  - AB asked about what specifically happens if the minimum is not met.

- - JW reported that there will be a large loss of money given there was a contractual agreement to pay £6000.
    - AB regarded that he is currently satisfied with where the sales are at, but would like more regardless.

Leaf & AM joined.

- - JW asked if there has been an email sent out to all CSS members, to which AB responded one is going out tomorrow.
  - JH noted that there has been one or two people concerned about the price of the Ball and as a result are slowly considering a ticket.
    - JH felt that pushing specifically what people are getting out of the price of the ticket might help sales.
  - AB asked about whether pointing out some more details about Tom would help push the live DJ aspect to which there was some agreement.
- **Decorations**
    - JW reported that the TeX cutout has been ordered.
    - JH asked whether we wanted balloons to spell out CSS Ball 2022.
      - JW agreed, noting that air balloons and a balloon arch might be a good idea.

JS joined.

- - AB asked whether there will be good colour-themed balloons for the dining room.
      - JW noted that the balloons would be laid on the floor rather than hung up on the walls.
    - JH asked about whether there was a specific confetti type.
      - AB responded to have purple tissue paper confetti with silver star confetti inside.
    - JW asked about the lightbug jars.
      - JH noted that if we're going to get more jars, we may as well get more jars for less money (24 for £18)

5   CSS AGM 2022 4 May 2022 (*standing item*)   All
- **[AGM Publicity Schedule](#)**
- AB noted that he will take another look at the publicity timeframe.
- MW reported that he has filled out the AGM RA and is waiting for a review.
- JW asked about when the campaigning channels will be open.
    - AB responded that the idea was to open the channels later so that people have more time to consider running without

feeling pressured or like they won't win.
- ○ It was decided the channels will open after the Ball.
- **JH to investigate whether we can extend the room booking for the AGM.**
  - ○ **Action carried forward.**
- **MW to book Bristol Pear for Pub Night 3: Electric Boogalee.**
  - ○ **Action carried forward.**
- **ACTION: Everyone to fill out their AGM role thoughts.**
- **ACTION: Leaf / DC to review the Voting Bot.**

AY joined.

6   Chair's Actions (*standing item*)   LKC
- Nothing to report.

7   EDI Report (*standing item*)   TU
- **TU / AB to send emails to Chris Baber about the toilet situation.**
  - ○ TU reported xe have finished the email and it is in the Drive for review.
  - ○ Review plox
- Nothing to report.

8   DSC Report (*standing item*)   JS
- Nothing to report.

9   Sports Report (*standing item*)   AY
- JW asked about whether we can set up the date for the rope climbing event, but it is all dependent on DC's availability.

10   Treasurer's Report (*standing item*)   JH
- **Current Statement: 2,878.89**
- JH reported she has submitted expense reports for DC's pizza cost and has written up the expense reports for the stickers.
- JW noted that there is no ability to have grant allocations this upcoming term, and there are a lot of grants we have that we haven't used.

11   Sponsor/Industry Update (*standing item*)   MW
- **MW / JW to respond to Netcompany's interest in sponsorship and talk through the sponsorship packages.**
  - ○ **Action carried forward.**
- **MW to fill out sponsors doc with contact email addresses.**
  - ○ **Action carried forward.**
- Nothing to report.

12   Events Debrief (*standing item*)   All
- Nothing to report.

13   Future Events (*standing item*)   All
- **Rope Climbing**
    - **DC to propose a date for a climbing event.**
        - **Action carried forward.**
- **Academic Talks**
    - **JW to talk to David, Miriam and Martin about a specific date and other information for the Academic Talks.**
        - JW reported that he has messaged DC but hasn't heard anything really yet.
- **Quiz**
    - JW is happy to run it!
    - JW proposed running the Quiz on Friday 13th May.
        - VT & JH felt that people might be revising for exams even then.
        - MW proposed the 6th May, to which VT disagreed.
        - TU proposed running the Quiz after exams, possibly at the BBQ.
    - AB noted that the BBQ can have a "Save the Date" announcement.
- **UoBe Week TeX Talks**
    - AB proposed running a series of Lightning Talks as a large event, suggesting it as a new Annual event.
    - AB also noted that bringing the event could help involve Alumni.
    - JW noted that the Guild, EPS and possibly the central University would be interested.
    - JW also proposed the idea of opening up the talks to non-CS people such that they can have some talks as well.
    - VT added that it could have a variety of talks of various experience requirements.
    - AB felt that there could be a variety of talks including academic and workshops.

14   Committee Suggestions (*standing item*)   All
- *MattyBot*
    - VT noted that whilst the suggestion is a joke, it does raise the issue that TeXBot needs to be released.
    - AB also noted that there have been several Discord server

features that haven't been implemented due to assuming they'd be in the bot.

- ○ **ACTION: DC to give an update on TeXBot**
- *Ball Ticket without Meal*
  - ○ Can't do this year, can do future balls :(
  - ○ VT noted that it might be unfortunate for the time the meal takes up.
  - ○ AB felt that if someone opts to not buy a meal ticket then they are choosing that.
  - ○ JW proposed doing a non-food ticket this year, though it would be a tight turnaround.
    - ■ MW felt that people might question the value of the food ticket if they have already bought a food-ticket but might not want it anymore.
    - ■ AB disagreed, feeling like it is not possible to do it this year.

15   AOB   All

- Price of Membership
  - ○ VT noted that there have been a few instances of people assuming membership is £5/month and not £5/year.
  - ○ VT suggested trying to make it clearer than it already is that the membership is per annum.
- CSS Instagram
  - ○ AB felt that Instagram requires pruning - with older events posts being removed.
  - ○ **ACTION: AB to make a CSS Ball ticket-sale IG post.**

16   Date/Time of Next Meeting & Thanks   VT

- Next Meeting: Thursday 21st April @ 18:00 BST
- Start: 18:04
- End: 19:26
- Duration: 1hr, 26m