

CSS Committee Meeting - Agenda

Location:	SoCS 222
Date:	Monday 20th November 2023
Time:	16:00 BST

- 1 Apologies received from MH
- 2 Adoption of Previous Minutes EG
- 3 Matters Arising All
 - **New Voting Bot Thing Status Update**
 - **ACTION: AP work through github issues**
 - No updates
 - **Strike bot**
 - **ACTION AP: Communicate with MN about adding helper features later (manually decrease and check current number)**
 - No updates
 - **Christmas Minecraft Server**
 - **ACTION HP: Test the Discord bridge plugin still works.**
 - No updates (but the server does run!!)
 - **Sponsorship Doc on Website**
 - **ACTION HP, AP and CW: work on sponsorship page for website.**
 - **ACTION HP + CW: Do actual page**
 - **Hackathon Grants**
 - All actions complete
 - **CSS Outreach**
 - **ACTION VA + SB: Figure out WeChat.**
 - No updates
 - **ACTION MH: Write plug (for High School Outreach if we aren't getting paid)**
 - Not written
 - **CSS UoB Webpage Update**
 - Has Jen replied?
 - No
 - MH to ping SoCS
 - **TeX Sticker Booklet**
 - **ACTION MH: Make epic booklet - TeX stickers.**
 - No updates

- Fosdem v3
 - ACTION VA: Make an announcement about it happening.
 - No updates
- Drive sharing clean up
- Removing leaving committee from drive
 - ACTION AW: Transfer over docs to CSS account
 - ACTION CW: chase AW
- Birmingham Mind fun run
 - ACTION HP: Plug this on 19th Nov
 - Done
- Concern
 - ACTION CW: Email about most important files to be transferred
 - ACTION CW: Send a third email with All The Words
 - ACTION MW: Work something out with the guild
- Privacy policy
 - ACTION AP: Write Privacy Policy
 - No updates
 - Needs work though.
- Consider using Asana
 - ACTION VA: Create an account with CSS account
 - Action completed
- GDPR cleanup
 - ACTION MH: Look at files

4 Past Events (*standing item*)

All

- EGM
 - ACTION CS, RJ, AW, MH: Do handover meetings for First Year Rep and President handover
 - ACTION AW: Transfer server ownership to MH
 - Action completed
 - ACTION MH: Change all passwords to remove old committee access
- Rollerjam

5 Future Events (*standing item*)

All

- Missing Semester (*standing item*)
- Pub crawl
 - ACTION EVERYONE: Find stewards
 - ACTION MG: Ask O-Tafe if he wants to steward
 - MG says OT said no.
 - Action completed.
 - ACTION MH: Send out another publicity mentioning PASS cards
 - Action completed
 - ACTION MH: Email Ophelia about non-member tickets

- Action completed
 - T-shirts are sorted
 - Shoutout Bludog for being based
 - **ACTION MH: put t-shirt collection announcement out on Friday morning (24/11/2023)**
- **Kainos Event**
- **Mapathon 2023**
 - **ACTION MH: Contact Tom about Sloman lounge use**
 - No reply
- **BNY Event**
- **Christmas Meal**
 - **ACTION EAW: Do ticket request form**
 - Action completed.
 - **ACTION MG: respond to the current email again begging for more time either way**
 - **ACTION EAW: Do publicity**
 - **ACTION EAW: Complete risk assessment (Consult last years)**
 - Action completed.
 - **ACTION EAW: Email Green Man about when the deadline for pre orders is and ask how much smaller (in terms of numbers) is too small before we start paying more**
 - Action completed.
 - **ACTION MW: Telling Todd that we're doing subsidies through him and getting money from school (budgeted £500)**
 - Action completed.
- **Advent of Code**
 - **ACTION AP: do mug design (no significant changes) and order**
- **Wanna Do A PhD?**
- **Debate soc collab**
- **Peter Onion collab**
- **Cosplay Cafe**

6 Sponsor/Industry Update (*standing item*)

HP

- **CapGemini**
- **BNY Mellon**
- **Stemettes**
- **Stonegate**
- **Bank of America**
- **Kainos**
- **CodeYourFuture**
- **Trade desk**
- **ARM**

- 7 Finance Report (*standing item*) MW
- **Most recent statement balance: £6,320.74**
 - **Actual Working Balance: £5,607.57**
 - **ACTION CW: Buy cups if there's not enough cups in cupboard**
 - Action Carried Forwards
 - **ACTION MH: Buy 2 banners**
 - **ACTION MH: Send receipts to SoCS**
 - **ACTION MW: Write Hetzner emergency grant for old expenses.**
 - Action Carried Forwards
 - **ACTION RJ: Buy a new TeX stamp**
 - Action completed
 - **Grants**
 - **PG Pizza**
 - **ACTION MW: Await cash money**
 - Still Awaiting
 - **New TeX**
 - **ACTION VA: Find new supplier (Can be plastic or cardboard)**
 - No updates
 - **PwC**
 - **ACTION SW: Ask PWC if it is our money or not**
 - No updates
 - **Hoodies**
 - **ACTION EG: Write publicity for this**
 - Action Carried Forwards
- 8 EDI Report (*standing item*) SW
- **Being on top of cultural and religious festivals.**
 - **ACTION EG: Find guild list and talk to SoCS about their list.**
 - Action complete.
- 9 Sumeet's Super Special Sporting Segment SB
- **Weekly/Biweekly Sporting**
 - **ACTION SB: Book Badminton for the week of the 27th November (Not Wednesday) - Contact MN to change upcoming events announcement once dates are confirmed**
 - **ACTION SB: Email back about availabilities**
 - Action Completed
- 10 CSS does a Hackathon AP
- **Semester 1 next year, around consolidation week**
 - **ACTION HP: Speak to sponsors about interest**
 - No updates.
 - **ACTION MW: Chat to guild about doing it at guild**
 - No updates.

- 11 Committee Suggestions (*standing item*) EG
- **Catmaid Cafe**
 - Deferred to sem 2.
 - **CSS x Hide and Seek Soc**
 - **ACTION CW: respond**
 - Action already completed.
- 12 AoB (*standing item*) All
- **New Meeting Time?**
 - Meetings will be kept as-is for the rest of semester 1.
 - **Open Day**
 - **ACTION MH: reply to HW asking for the free lunch form** 📄
- 13 Date of Next Meeting MH
- **Next Meeting:**
 - **Start: 16.05**
 - **End: 16:50**
 - **Duration: 00:45**