

CSS Committee Meeting - Agenda

Location:	LG23
Date:	Monday 16th October 2023
Time:	16:00 BST

- 1 Apologies received from AW
- 2 Adoption of Previous Minutes All
- 3 Matters Arising All
 - **Keep SW in the loop**
 - **New Voting Bot Thing Status Update (*standing item*)**
 - (Deadline about 1 month)
 - **Minecraft Modpack**
 - **ACTION HP: Test the Discord bridge plugin still works.**
 - Action Carried Forwards
 - **Sponsorship Doc on Website**
 - **ACTION HP, AP and CW: work on sponsorship page for website.**
 - **ACTION AP: Do redirects.**
 - Action Completed
 - **ACTION HP + CW: Do actual page.**
 - No update
 - **Hackathons**
 - **ACTION MG: Email grant applicants asking for their accept/reject/waitlist status**
 - **Strike bot**
 - **ACTION MN: Automated tracking for Strike Bot**
 - Should be happening in the next week or so
 - **ACTION MN: Tweak some bugs.**
 - Action completed
 - **CSS International Outreach**
 - **ACTION VA + SB: Figure out WeChat.**
 - **More publicity for buying membership**
 - **CSS UoB Webpage Update**
 - **ACTION MH: Nag Jen again!**
 - **TeX Sticker Booklet**
 - **ACTION MH: Make epic booklet - TeX stickers.**
 - **Links website and instagram**
 - **ACTION MN: Sort out link in bio instagram thing**

- **UPDATED: Remove outdated links and add new ones.**
 - **ACTION CW: Needs reviewing**
 - **Meeting with SEOs**
- 4 Past Events (*standing item*) All
 - **Cream Tea collab**
- 5 Future Events (*standing item*) All
 - **Missing Semester (*standing item*)**
 - **Intro message competition LATER**
 - **ACTION MN: Make @ announcement this week for it and form for submissions.**
 - Action completed
 - **ACTION MN: Close submissions, make an announcement on 17th and get voting underway**
 - **Indie Lounge Karaoke**
 - **ACTION CS: Do publicity.**
 - Action completed
 - **ACTION MH: Book indie lounge.**
 - Action completed
 - **ACTION MN: Go to Indie Lounge and speak to them about this.**
 - Action cancelled - they responded to MH
 - **ACTION CS: do further publicity on 17th and ensure the walking train is mentioned**
 - **BofA CV Workshop**
 - **ACTION HP: Do publicity for on 11th October.**
 - Action completed
 - **ACTION HP: do further publicity on 23rd**
 - **Halloween Quiz**
 - **ACTION MH: Contact Tom soon.**
 - Action completed by MW
 - **ACTION EAW and MG: Write quiz**
 - **ACTION AP: Publicity for 13th October posting.**
 - Action completed
 - **ACTION MG: do 1-week publicity on 20th and send that to Tom Holly the SEO - make sure opt-in costume competition and team-building is mentioned**
 - **ACTION AW: ask Tom Holly what SoCS are doing and make sure that decor actually gets done one way or the other**
 - **ACTION MN: buy prizes**
 - **EGM**
 - **ACTION AP: Draft publicity for 18th October posting.**
 - **ACTION EAW: setup Discord channels on/before 18th**

October

- ACTION MN, CS and AW: Email student groups to step down
- TTD Talk
 - ACTION HP: Do publicity on 19th
- BNY Event - Early november
 - ACTION HP: Do external speaker form by 16th October
 - ACTION HP: Do publicity for on 24th October.
- Film night
 - MG: jazz hands
 - ACTION MG: Book Aston Webb Main Lecture Theatre
 - ACTION MG: Accessibility checklist
 - ACTION MG: Risk assessment
 - ACTION MG: Get more Popcorn flavours
 - ACTION MG: Do External Speaker Forms
 - ACTION MG: Do the publicity for this on 26th October, add voting announcement to this
 - ACTION MG: One week announcement 2nd Nov
- Roller Skating/Ice skating
 - ACTION MH+SB: Sort out.
 - Action deferred
- Pub crawl
 - ACTION EG: Decide on the pubs, 4-6 pubs
 - ACTION MH: Sort eventbrite for pub crawl tickets by 10th November
 - ACTION MH: Do Accessibility Checklist (after test run).
 - ACTION EG: Create a poll for committee testing.
 - Action Completed.
- Debate soc collab
- Mapathon 2023
 - ACTION MN: put it on the calendar
 - Action Completed.
- Christmas Meal
 - ACTION EAW: Contact Country Girl about booking the place, pay by invoice - get a quote.
 - No progress - to be done this week
 - ACTION HP: Talk to Holidays Please, or scout out people at the Careers Fair.
 - No update
- Other Ideas for later
 - Workshops ie. Vim, Linux, Git etc.
 - Neurosoc collab.
 - Rock Climbing/Bouldering.
 - Chess.
 - Botathon.

- More regular Pub Nights.
- NQ64.
- Raspberry Pi Factory Visit.

6 Sponsor/Industry Update (*standing item*)

HP

- GoldmanSachs
- CapGemini
- BNY Mellon
- Stemettes
- Stonegate
- Bank of America
- Kainos
- TechMids
- Birmingham Innovation Studios (formerly UoB Junior Solutions)
- Trade desk
- Careers Fair Rishi

7 Finance Report (*standing item*)

MW

- Most recent statement balance: £3,398.17
- SoCS budget usage
- Pending income
- Pending outgoings
- Actual Working Balance: £6,543.23.
- ACTION MN: ping todd about repayment.
 - Action completed
- ACTION MN: Buy and expense ear plugs, gloves, napkins & cups.
 - UPDATED: MW talk to guild about suppliers.
 - No update
- ACTION MN: Pay Hetzner.
 - Action completed
- ACTION VA: Finalise new banner design with the link changes.
 - ACTION MH: Buy 2 banners once design is done.
 - Pending
- ACTION MW: Write Hetzner emergency grant for old expenses.
 - No updates
- ACTION MW: Buy a new TeX stamp
- Grants
 - T-shirts: £20 by September.
 - Hackathons: £100 by December.
 - Raspberry Pis: £300 by October.
 - ACTION MW: Needs to be done
 - PG Pizza
 - ACTION MW: Await cash moner
- New TeX
 - ACTION MN: Buy new TeX.
- PwC

- **ACTION: SW to ask PwC about the process for getting them to give us money, approx £250.**
 - Action pending (what tf r they doing 🤖)
 - **ACTION MG: Talk to Sofia about this action.**
 - Action completed, to re-ping anyway
 - **Keychains**
 - **ACTION MW: pay in the money to the Guild and sort out the donation.**
 - Action completed
 - **ACTION EG: get new letter from Birmingham Mind with back details**
 - Email sent, waiting on a response
 - **Ducks**
 - **ACTION MW: Send an email to get the sales limit reduced by one to account for the Halloween quiz prize**
 - **Hoodies**
 - **ACTION MW: Get a quote**
- 8 EDI Report (*standing item*) SW
- **Being on top of cultural and religious festivals.**
 - **ACTION EG: Find guild list and talk to SoCS about their list.**
 - **ACTION EG: Talk to Sofia in the channel.**
 - **IDs**
 - **ACTION CW: Edit accessibility checklist to ensure that the allowed ID types are checked when auditing age-restricted venues**
 - **Alt text**
- 9 Committee Suggestions (*standing item*) All
- **Fosdem v3**
 - **ACTION VA: Make an announcement about it happening**
 - **Update Welcome Post**
 - **Internship/graduate role**
 - **Adding tags to committee suggestions**
 - **ACTION MG: respond**
- 10 AOB (*standing item*) All
- **Bot storing links to UoB IDs**
 - **ACTION MN: Change bot to save member IDs.**
 - Hold fire on this
 - **ACTION MW: Committee poll to be created to decide the best way forwards with this**
 - **Wanna Do A PhD?**
 - **ACTION MH: Make a channel for this.**
 - Action completed.
 - **Drive sharing clean up (for real this time).**

- **ACTION CW, MG and MH: Will try to do this.**

D Date of Next Meeting

AW

- **Next Meeting: 23rd October 2023**
- **Start: 1610**
- **End: 1817**
- **Duration: 2hr7m**